

NOTES:

Technology Learning Commons Subcommittee Meeting

Held April 23, 2019

- Jim Byrne, Nick Riggie, Ryan Palmer, Jodi Crawford, Donna Brunette, Jane Scease
- Stewart Randall and Joel Nygren attended via Skype
- During our previous meeting, members had reviewed the entire budget, and looked at places to cut, but the budget was still over the state allotted \$920,960.00 :
<https://mail.google.com/mail/u/0/?tab=rm#search/label%3Ainbox+jnygren%40cdaconsultants.com?projector=1>
- This meeting began with a review of the eight suggestions CDA had made to move to add/alt that we had looked at last time:
 - Kitchen/Dining Digital Menu boards - \$3,500
 - Faculty Work Room "Mock" Classroom - \$7,892
 - Study Room (LC) - \$1,500/each (2 total) - \$3,000
 - Group Study Room (LC) - \$3,100
 - Camera system in Gym - \$10,000
 - Wireless Microphone System for Football Field - \$9,000
 - Concessions Building Display/Speakers - \$5,000
 - Video conferencing system (LC) - \$15,000
- Nick Riggie suggested that Joel place the current budget spreadsheet on screen, and we make cuts to see how close we could get to our actual state allotted budget number.
- FOR OUR PERUSAL:
 - We asked that the movable mounts for the Promethean be taken out of each classroom, as the Promethean comes with it's own standard mount. Contractors should be able to use sightlines when mounting.
 - We asked that all Eight of CDA's suggestions be taken out of the budget.
 - We asked that the Audio enhancement system in each classroom be taken out.

Doing the above put us approximately \$58,000 in the black.

So we started adding items back in:

- We asked to have 10 classrooms with the audio enhancement system, thinking to talk to Donna and Special Services where these would be best used.
- We asked to have speakers added back into each classroom for better sound from the Promethean and the possibility of adding in sound enhancement more places later
- Still in the black, we asked to add back in from CDA's list: Kitchen/Dining Menu Boards; LC Study Room flat screen; LC Group Study Room flat screen; Wireless Microphone for the Football Field
- We asked that a camera system of some sort, less extensive, but still useful, be added back into the Gym.
- We asked that the LC Conference Room have a Large size Promethean instead of a stand-alone video conferencing system. This would allow video conferencing from multiple internet apps and software. And a familiar user interface.

After all this we were still \$19,364.69 ahead of budget! Hooray!

- Joel and Stewart said that they would like to keep that number for contingencies. And Nick mentioned it may be needed in the network part of the tech budget. Nick said he was discussing E-rate with government advisors, but E-rate may not apply to the new build due to E-rate's strict rules.
- We agreed to keep \$19,364.69 as a contingency.

We then started to prioritize an add/alt list, in case bids came back in an amount under the state budget:

TENTATIVE ADD/ALT LIST- DRAFT ONLY (Jodi will double check with Joel and Subcommittee):

1. Camera in the Forum (this item had been taken out in a previous cut)
2. More classrooms with audio enhancement - one at a time as budget allows
3. Movable mounts in some classrooms, if needed
4. Concessions Building display and speakers

Where we stand:

State Allotted Technology Budget- \$920,960.00

Current Budget as of end of meeting April 23, 2019 - \$901,595.31 with \$19,364.31 contingency

Stewart and Joel said this is a good budget to present to the Building Committee with the understanding that it will be fluid within this range depending on where contingency is spent and actual prices from bids.

Next steps:

- a. Joel and Stewart will prepare the budget that the subcommittee agreed upon.
- b. Jodi to present budget the Building Committee for approval on Wed. May 1, and ask that the budget be brought to the School Board for their approval if needed.
- c. Jodi will meet with Geoff Godo to give him an update on athletic budget items
- d. Jodi will meet with Donna and Valerie Densmore and Special Services staff about best locations for audio enhancement
- e. Subcommittee will meet in May or June
- f. Stewart and Joel will work on budget and bid documents in June, July, and August