1. Elect a new Subcommittee Chair

      Jodi Crawford was nominated and elected as the new subcommittee chair.

2. Technology Consultant
- Discuss role and process
Price/Fee - See below

- Discuss proposals
TabbTech
Having someone local could be a great benefit.
Company who has done work we have seen or are familiar with is a plus too.
Looking at how "forward" thinking a company's proposal is will be considered
Do they have capacity for multiple projects at the same time. How much depth of personnel would they have that could be devoted to us?
How's thinking future ready? Balance between outside the box and getting materials that teachers/students are going to use.
$12,400 +expenses

Vanderwheel
They are Engineers and more. Tech Consultant could draw off others in the firm if they needed input.
Does not have Maine experience, but they have a lot of High School experience.
They listen.
They are integrated. They understand schools. Mention of SpEd.
No mention of how recent their work in other projects was.
Arch. firm in MA highly recommended them.
Inclusive $ and not much more than others. $14,100 (inclusive)
Have done work for wealthy communities.

CDA
Included 'streaming media'.
Have Maine experience. Did Noble (2001) and St. Dom's and it is a nice facility.
Most thorough of the proposals.
Worked with modest communities.
A lot of work with higher ed projects. Wish they had listed more H.S. with profile info.
Done work in MA w/ high schools.
Most expensive. Located in Canton, MA. $18,000 +expenses

Questions:
Digital signage (do we plan for that?)
Acknowledgment a tech needs (wireless) outside the building.
Ben? No mention of RFP's by the tech consultant. That could be a lot of work for someone on the subcommittee. Could that be part of what the TC does? (good question for Kathy)
Student restrooms were requested to be within the LC so we don't lose kids. Even a single unisex would work.

We wanted a media room for students to create audio/visual products.
Office space for IT needs to be less cubicle-like and more of a welcoming consulting area.
Would like to add more small study spaces (2)???
We like the notion of the ASK desk. Would like circular ASK space located near the entrance. Think of round kiosk/bar type of circulation/tech help space.
Question about power (floor) access since we want stacks and ASK space to be portable. How many floor outlets can there be?
How do we advocate for the Learning Commons furniture/equipment so that we get what we want/need. We also want connectivity to the rest of the school as well.
Like the Bar/High-top space idea.
How will lighting work w/ two stories?

Homework: Sketch using template ideas we have.

Price	TabbTech	$12,400 +expenses
	Vanderwheel	$14,100 (inclusive)
	CDA	$18,000 +expenses

Develop questions that we can ask each of three firms at an interview:

Next step would be set up interviews.
Rather than narrow it down to two, we will interview all three because they may be able to present better than what is represented on paper.
Jodi will email to get members of interview committee once we have a date.
Don't know of involvement of PDT in the interview process.
Becky B. will contact the firms to invite them to interview.
Early December.

Next Meeting: December TBD