

**Naming Rights and Sponsorship Sub Committee**  
**Meeting Minutes**  
**December 12, 2019**

**Present:** Shawn Chabot, Rob Hollenbach, Amy Saxton, Renee Bernard, Holly J. P. Kopp, Brandy Robertson, Andrea Temple, Geoff Godo, David Johnson, Jr, Pam Leduc, Donna Brunette, Kathy Kahill

**Project Update:** Kathy Kahill provided an update regarding the project. The building is on schedule and moving forward quickly. Masonry has been slow but additional personnel have been added to speed the process. Interior finishes are underway, and flooring will be laid at the beginning of the year. The technology bid package and furnishings bid package will go out at the beginning of the year.

The baseball field is deemed as “substantially complete” pending the completion of a punch list. Geoff asked about whether the infield mix will be completely replaced or changed. Kathy will work with the contractor about these details. Rob inquired about the status of walking on the field this spring for work on dugouts and fencing. Kathy noted that Geoff and David will need to monitor the status of the field for this type of work to ensure that the field is dry. Amy asked about the status of decision making at the building committee level regarding fencing. At this point the Naming Rights and Fundraising Committee is responsible for the outfield fence only. The Baseball scoreboard installation is also underway.

**Fundraising Summary:** (Target \$500,000): The account balance is \$72,000 (actual monies received). Confirmed *commitments* total \$65,000 and the Boosters have allocated \$15,000 for concession equipment.

Funders for the competition scoreboard continue to be solicited. To accommodate space for sponsor signs the cost of the competition scoreboard has increased from initial estimates a couple years ago of \$47K to about \$125K. The design and specs of the competition scoreboard will be brought through the PE / Athletic Sub-Committee to the Building Committee for approval.

Brandy Robertson expressed frustration that the baseball team and community has donated money towards dugouts but is now being asked to donate again towards fencing.

**Concessions:** Inside concession has counters, shelving, range/hood, a double sink and hand-washing sink. There is space for a dishwasher and two refrigerators. Andrea Temple described a desire to have a fridge/freezer. Donna reminded us that the concession will be used by all school groups, not just Boosters. Andrea inquired about how Boosters’ equipment (steamers, etc.) and supplies will be kept separate from all other user groups. Donna noted that protocols will need to be created for the use of this space.

The hood and food service equipment have been purchased for the outside concession building. Some counters are also included. Andrea Temple is coordinating additional equipment needs for the both indoor and outdoor concession spaces.

**Indoor scoreboards:** Kathy has asked for pricing for various scoreboard options for the gym. Once Kathy has pricing, she will propose to the State what cost they should cover. Kathy anticipates the unfunded cost to be between \$14-18K for the local share (contingency or fundraising). The Building Committee will then determine whether the additional \$14-18K is funded or not, or whether the funds need to be raised or deducted from contingency. The Building Committee will likely discuss this item at the January meeting.

**Competition Field Needs:** Bleachers and press box are included in the project. The current bleachers will be moved to the competition field's "visitor" side and new 500 seat bleachers will be purchased for the "home" side. The total number of seats will have been increased by 500 seats.

Not included in the project is netting needed at end of each end zone of the competition field for safety purposes. The cost is estimated to be \$13.5K. Geoff will work on how to fund this item with the Building Committee.

**The Hall of Honors:** Rob is working with an architect on a draft concept. The fundraising goal is to have two primary sponsors for \$5k and four sponsors at \$2.5K each. Both academic and athletic recognitions will be featured in the Hall of Honors.

**Next Meeting:** Friday January 24, 2020 at 8 am, District Office