

**Communication Sub Committee**  
**Meeting Minutes**  
**October 10, 2019**

Present: Holly J. P. Kopp, Donna Brunette, Shawn Chabot

Follow-up from Donor Appreciation Event: The Committee discussed sending individual pictures to each donor. Shawn will follow up with Elisa to assist with this task. Elisa can also send the large group photo with a press release to media. Donna will send to Ryan the large group photo of donors accompanied by the 250 word thank your press release. Holly will follow up with Rob, Angela and Amy about post donor appreciation event follow up.

Holly mentioned asking elementary schools and the middle school to include an update in their newsletters regarding the status of the construction project, fundraising efforts, and noting that further information can be found at the construction website. Shawn will coordinate this effort.

Project Update/Sub-committee updates: Shawn noted that the Building Committee will schedule a tour before the its next meeting. Ryan Palmer will be able to provide additional video footage of the progress of the building. While change order requests are currently below industry standards based on the size of the project, the Building Committee is expecting a very large change order due to asbestos remediation and decommissioning of the current high school.

The project continues to be on-time and on budget. All technological equipment and wiring will be going to bid shortly. The bidding process will involve multiple vendors to ensure the district receives the best possible price on equipment and supplies.

The bidding process for furniture will take place in early 2020. An early purchase of 10 cafeteria tables has taken place and those tables should be in use in the current high school by December. Those new tables will be moved to the new high school.

The Sustainability Committee recently received a presentation on solar panels. The Board will be asked to approve a vendor and contract terms for solar energy generation at the October 10, 2019 School Board Meeting.

The Athletic and PE Committee has been working on score board specs and placement. The Committee has also discussed a proposal to make the softball field accessible for an emergency vehicle.

Olivia Cox has been welcomed as the new student representative to the Building Committee.

Future posts:

Renderings of digital signage.

Final date that MTA High School is open to the public.

Next Meeting: November 8, 2019 at 1 pm, District Office