

**Communication Sub Committee
Meeting Minutes
November 13, 2018**

Present: Holly J. P. Kopp, Dan Chuhta

Dan provided a progress update for the project. At the last Building Committee meeting a student presented his Eagle Scout project for erecting a flagpole at the baseball field. PDT has recommended that the baseball field be accepted as “substantially completed” on June 15, 2019 and that the warranty would run through June 15 of 2020. The first season of play will be in spring of 2020.

Construction Update: Pouring of perimeter walls is in the final stages and steel is being erected on the “D” wing. Steel will continue to be erected throughout the winter. Masonry will stop around mid-December due to cold weather.

Financial Update: Holly and Dan discussed possibly posting the monthly construction budgets to the website under a new tab “construction budget” and updating the fundraising budget as necessary. **POST DUE: When available**

Fundraising Update: The Committee is prepared to announce any donors once details are confirmed. **POST DUE: TBD, At time of confirmed commitment**

Digital signage: PDT proposed four different signs as options for feedback at the last Building Committee meeting. PDT will continue to work on design and cost options. Dan plans return to the Town of Topsham Planning Board meeting on Dec 4, 2018 to continue to work on the approval process for the sign. **POST DUE: TBD, At conclusion of approval process**

Landscape Committee: Nominations for the Landscape Committee have been accepted and approved by both the Building Committee and the MSAD #75 School Board. Dan will provide Holly with a notice of the purpose of the committee and Holly will write up an announcement of membership to be posted. **POST DUE: As soon as information is available.**

Percent Art Committee: A meeting is scheduled in the near future. Mark Conrad will be asked to provide an update. **POST DUE: ANTICIPATED December**

Planning for Graduation Ceremonies: Planning has begun, and options are being explored for the next three graduation ceremonies (Class of 2019, Class of 2020, and Class of 2021) so that Donna Brunette is able to share options to class advisors for feedback.

Next Meeting: December 14, 2018 at 1:00pm, DO