

**Communication Sub Committee**  
**Meeting Minutes**  
**March 15, 2019**

Present: Holly J. P. Kopp, Donna Brunette, Bob Lucy

Project Update: The project is 27% complete and is financially on track with a positive financial outlook. The new high school is also on track to be completed May of 2020. Window choices have recently been finalized so windows can be manufactured and will arrive ahead of what had been previously been planned. Hazardous material containment for the old high school is currently being estimated. There may be an increased cost associated with the removal of the hazardous material for the old high school. Planning for construction over the summer and its impact on the campus will be discussed in the near future. The Building Committee will also add a report from the Furniture Committee at each of its monthly meetings. Specific furniture and technology will be piloted at the high school in the coming months.

Financial Update: The financial report for February will be posted.

Fundraising Update: The Committee is prepared to announce any donors once details are confirmed. **POST DUE: TBD, At time of confirmed commitment**

Digital signage: No new updates. The hope is that the change in the sign ordinance will be on the May Town Meeting agenda for the Town of Topsham.

Student Flag Contest Update: The Building Committee has approved the design and design elements of the student developed flag. The Student Advisory Committee will finalize the design for approval by the School Board in the near future.

Next Meeting: April 12, 2019 at 1:00pm, DO