

Communication Sub Committee
Meeting Minutes
February 14, 2019

Present: Holly J. P. Kopp, Dan Chuhta, Donna Brunette, Bob Lucy

Construction Update: The project is 24% complete and is financially on track with a positive financial outlook.

Financial Update: The financial report dated January 31, 2019 is ready to be posted.

Fundraising Update: The Committee is prepared to announce any donors once details are confirmed. **POST DUE: TBD, At time of confirmed commitment**

Digital signage: No new updates. The hope is that the change in the sign ordinance will be on the May Town Meeting agenda for the Town of Topsham.

Furnishing Committee: The Furnishing Committee is comprised of the MTA principal, custodial staff, teaching staff, the business manager, and PDT staff. The Committee is researching types of furniture to support an optimal learning environment. Also being reviewed is necessary cleaning equipment for the new school, the portability of furniture, and general functionality of the furniture. The Committee is gathering feedback from students and staff about potential furnishings and hopes to visit other schools that have purchased new furniture to assess the wear and tear and overall function of potential furniture choices. The goal is to pilot potential furniture options to aid the decision-making process and the plan is to gather a list of goods and prices for state review by March. **POST ONCE MINUTES ARE APPROVED.**

Student Flag Contest Update: The Student Advisory Committee reviewed several designs and liked aspects of each of the submitted designs to be used as a flag flying over the construction site of the new building. Consequently, the Student Advisory Committee asked the students who submitted the designs to work together to make a design that incorporates all of their approved design elements. The final flag design is expected to be completed in the near future. **POST ONCE DESIGN IS UNVEILED.**

Next Meeting: March 8, 2019 at 1:00pm, DO