



Meeting Notes

Project: MSAD 75 High School

Date: March 1, 2019 at 9:00 a.m.

Attendees: MSAD 75 Building Committee
 Lyndon Keck, PDT Architects
 John Hodge, Jr./Chairman, Bob Lucy/Interim Superintendent-MSAD 75, Mark Conrad/Business Manager-MSAD 75, Jane Scease/School Board Member, Donna Brunette, Principal/Mt. Ararat High School, Chris Shaw/Facilities Manager-MSAD 75 and Lyndon Keck*

These notes were prepared by Lyndon Keck to the best of his ability. Please notify PDT Architects within seventy-two (72) working hours concerning any required corrections.

Purpose: Emergency Meeting to Review Spandrel Glass Colors

Topic/Time	Agenda/Notes	Action
	1. John Hodge called the meeting to order at 9:00 a.m. He declared there was a quorum. The agenda would be kept to selecting color for the spandrel glass.	
	2. Lyndon apologized for asking for a special emergency meeting. He explained the general contractor had an opportunity to improve the window delivery schedule, which is already two months late. The spandrel glass color needed to be returned to him within twenty-four (24) hours or no later than Friday, March 1, 2019,	
	3. Lyndon had brought samples of the brick colors, red and gray and samples of all three window glass submittals. The window glass has a slight greenish tint. Lyndon also brought samples of both metal sidings, the warm gray and cooler dark gray panels.	
	4. Lyndon brought a sample of the bronze colored window frame, as well as four choices of spandrel glass for the Committee's selection.	
	5. The choices for spandrel glass were warm white gray, blue and green. Lyndon also brought two examples of a black spandrel glass which the Committee quickly decided they were not interested in.	
	6. It was explained there would be two different manufacturers of the spandrel glass. The submittals chosen showed the spandrel glass would be very similar and would not be noticeable when comparing spandrel glass at windows and at the stairwell curtainwalls.	
	7. The Committee reviewed the three samples. They very quickly agreed that the blue sample was their preference and would provide a pop of color on	



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	the building's exterior. Lyndon explained there would not be lot of the blue spandrel glass but would be small accents of color between windows and at panels at the stairwells.	
	8. There were no other items to be reviewed by the Committee. There was no further discussion.	
	9. John Hodge adjourned the meeting at 9:35 a.m. END OF MEETING NOTES	