



**Meeting Notes**

**Project:** MSAD 75 High School  
**Date:** April 3, 2019 at 5:30 p.m. in Room 201/Mt. Ararat High School  
**Attendees:** MSAD 75 Building Committee  
 Lyndon Keck, PDT Architects  
 MSAD 75 Building Committee Members as per attached sheet

These notes were prepared by Kathy Kahill to the best of his ability. Please notify PDT Architects within seventy-two (72) working hours concerning any required corrections.

**Purpose:** Building Committee 53

Topic/Time	Agenda/Notes
<b>5pm Site Walk</b>	1. Members of the building committee were invited to walk the construction site. Chris Shaw and Kathy Kahill lead the tour through the site, pointing out progress and ongoing work.
<b>Meeting Notes</b>	2. John Hodge called the meeting to order. 3. Physical copies of the meeting minutes were not distributed, so approval was postponed until next meeting. 4. Kathy will work to get meeting minutes to Becky for distribution with the agenda.
<b>Public Comment</b>	5. None
<b>Subcommittee Updates</b>	6. % for Art - none 7. Technology & Learning Commons - Committee made decisions regarding classroom technology. They chose to move forward with Promethean interactive flat panels - Teachers had participated in demonstration and testing; cost was weighed; and longevity was considered - Next steps include getting cost estimate on budget - PDT requested that the Building Committee vote to support the change to Promethean panels so that the resulting PR is only subject to Construction Subcommittee approval threshold. A motion was made by Jane, seconded by Julie, and unanimously approved. 8. Communications - Website was updated with anticipated completion dates, latest financial report - Bob Lucy updated the Committee about the progress of the digital sign discussions with the Town. There is a public hearing April 11 to review the matter. The District's attorney will be in attendance to answer questions. Town Meeting will be in May. 9. PE/Athletics



Topic/Time	Agenda/Notes
	<ul style="list-style-type: none"> <li>- Geoff presented three requests for the Building Committee to consider               <ul style="list-style-type: none"> <li>• Requested that PDT reach out to Crooker to see if the batting cages could be accessed this spring. Geoff would be willing to follow any specific restrictions by the contractor. Back up plan is to purchase an outdoor portable batting cage to be used at the Middle School field.</li> <li>• Geoff presented an alternative sign design that is smaller and less expensive, but still includes all the necessary information and sponsor opportunities. The Building Committee supported the alternative design presented</li> <li>• Geoff presented an alternative floor design that included the center court logo, colored keys, and wider sideline areas – colored in blue. The Building Committee understood that this would be additional costs that would be funded by local only contingency. The Committee supported PDT exploring pricing for the proposed option.</li> </ul> </li> <li>- David Johnson Jr. presented a solution to provide temporary jump pits for the track team behind the MS gym. The Committee supported the idea for presentation to the School Board. Donna reminded David about digging restrictions on the former Navy property. Chris and David are aware of the restrictions and will work to ensure they are met.</li> </ul> <p>10. Systems and Sustainability</p> <ul style="list-style-type: none"> <li>- Mike reviewed the PV array design and discussions the subcommittee had regarding the proposal.</li> <li>- Mike explained the Power Purchase Agreement</li> <li>- The subcommittee recommends hiring a consultant to compile and RFP and put the PPA scope out to bid. They would then have pricing for the Building Committee and School Board to review and approve.</li> <li>- Chris demonstrated for the subcommittee the building controls and automation software that will be provided by Trane for the building.</li> </ul> <p>11. Student Advisory</p> <ul style="list-style-type: none"> <li>- A back side design for the school flag was selected and Emily presented this to the Committee for review.</li> <li>- There was consensus from the Building Committee to move forward with presenting both the selected front and back designs to the School Board.</li> </ul> <p>12. Fundraising</p> <ul style="list-style-type: none"> <li>- Donna reported that a number of commitments have been received. The question was raised about commitments that are contingent on advertising on scoreboards. Jane indicated that the School Board policy needs to be reviewed. Mark noted that agreements with these donors will be held until policy can be clarified regarding advertisements on scoreboards.</li> <li>- Donna noted that the dugout construction schedule has been clarified to begin after June 15, which is the substantial completion date for the contractor's work on the baseball field.</li> <li>- Kim noted that fundraising website language indicated that bricks are available for purchase around the flagpole, but this was not part of the</li> </ul>

April 3, 2019 Bldg Comm.

Kim Totten

Bob Lucy

CHRIS SHAW FAC. DIRECTOR / BLDG. COMMITTEE

Kathy Edull

PDT-

Emily Robbins Student Representative / BC

Krista Chase

faculty rep.

Jill DeBorty

Board / BC.

Mark Conrad

Bus. Mgr.

Michael Choate

BC.

Jane Grean

Bd. / Bd.

John Hedge

BC



BC / Principal MTA



# Meeting Notes

ARCHITECTS

Topic/Time	Agenda/Notes
	presented flagpole design. This needs to be clarified. Kathy reminded the Committee that once a quantity of bricks is known, location and impact to stormwater design will need to be reviewed by the civil engineer.
<b>Construction Update</b>	<p>13. Kathy Kahill presented an update on construction and schedule.</p> <ul style="list-style-type: none"> <li>- Construction is 30% complete by dollar value.</li> <li>- Slabs will begin being poured later this month, sheathing, air vapor barrier, windows, and curtain walls continue to be installed.</li> <li>- Kathy notified the Committee that the contractor is experiencing a delay in delivery of the aluminum window components from the manufacturer. The contractor has indicated that this is, in turn, delaying the mason. Kathy has requested from the contractor specific impact to schedule, including milestones and other impacted trades.</li> <li>- PDT will work with the contractor to generate some site access graphics for the summer, as scheduled construction will impact traffic and access to the existing high school</li> <li>- There is ongoing work to prequalify contractors for the PCB abatement scope, and some exploratory demolition will be done over April break to further delineate asbestos mastic abatement scope.</li> <li>- Kathy notified the Committee of the latest Pay Requisition of \$1,372,403.84 and of Change Order #7 which was signed for \$16,823.35. Total of Change Orders is \$125,152.89 which equals 5.4% of the contingency.</li> </ul>
<b>Budget Update</b>	14. Mark circulated an updated balance sheet and notified the Committee that the budget had been finalized by the State Board of Education for the bond.
<b>Other Items</b>	<p>15. John brought up selecting a vice chair. He requested that this be tabled until the May meeting, as it is anticipated that the new member will be assigned by then. John also clarified that the vice-chair does not have to be a school board member and their sole role is to run meetings in John's absence.</p> <p>16. David Johnson Jr. noted that the turf field submittal had come in from the contractor and did not meet specifications, and that it appeared the logo was facing the visitor side rather than the home side of the field. Kathy will review and require resubmittal of specified products.</p>
	<p>17. Meeting was adjourned at 7:30.</p> <p style="text-align: center;"><b>END OF MEETING NOTES</b></p>