



Meeting Minutes

Project: MSAD 75 High School

Date: May 5, 2021

Attendees: MSAD 75 Building Committee
Kathy Cogan, CHA Architecture

Purpose: Building Committee 77 Meeting started at 5:30pm

Topic/Time	Agenda/Notes	Action
Minutes Acceptance	<p>April 7, 2021 Meeting Minutes</p> <ul style="list-style-type: none"> - Kim made a motion to accept the minutes; Frank seconded - Notes were accepted 	
Public Comment	<p>1. None</p>	
Subcommittee Reports	<p>2. Updates from Subcommittee Meetings</p> <ul style="list-style-type: none"> - Communications: Met in April to discuss ideas for ribbon cutting ceremony. Ryan Palmer posted new drone footage of the fields in progress - Technology / LC: John read an email from Jodi detailing an update from CDA regarding the bidding documents for the AV/ technology at the Athletic Field. CDA plans to have the bid package to the Technology team by the end of the week for final review before releasing for bidding to three companies - PE / Athletics: John thanked David Johnson for all the work he has done to get the baseball field ready for plan. Varsity games are being played on the new baseball field. <ul style="list-style-type: none"> • Kathy updated the Committee on the remediation plan, work with Sports Fields to get the mix to meet specifications, the request that the infield amendment take place after the completion of baseball season (after June 15) Geoff has requested that the work to add bricks to the pitcher's mound be completed as soon as Sports Fields is able. The state has agreed that local project contingency can be used to fund this work. • Chris updated that he has been maintaining a report on the baseball field effort • Chris updated that the ropes course is ready for installation. CHA/Allied are doing a final review of components • Mark updated that a recommendation was made to the Board that the Athletic Gate Receipts Fund be used to pay for the safety nets rather than the fundraising fund. 	



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	<ul style="list-style-type: none"> • Kim asked for an update on the Baseball Dugouts. Chris said that the roof and interior partitions need to be completed, but the shells are complete. - Sustainability & Building Systems: <ul style="list-style-type: none"> • Chris reported that the Energy Dashboard is not functioning the way that it is supposed to: it is not scrolling through three screens or updating information in real time. They are working to fix this. - Student Advisory: no meeting to report - Fundraising: No meeting since last month <ul style="list-style-type: none"> • Mark reported that the scoreboard installation company provided an updated installation proposal that was \$10,000 more than the original proposal. Mark will speak with the owner next week, but the additional amount will be paid for with fundraising funds. 	
<p>Update from CHA Architecture</p>	<p>3. Kathy updated the Committee on:</p> <ul style="list-style-type: none"> - Construction Update: <ul style="list-style-type: none"> • The contractor completed a lot of work over April break. Chris and John will review this work tomorrow, and CHA will generate an updated, reduced punchlist and warranty items list. CHA will also work to evaluate the dollar value of remaining punchlist items so that we can review the request for release of retainage. • The non-conforming work notice regarding the windows can be closed. There are some additional items related to the windows that will be tracked separately, and the ACD is aware of. • We are working through commissioning of the heating system in accordance with specifications, as it is required to be final commissioned at peak heating season. • Fine grading of the athletic field is underway in preparation for the turf installation. • Foundations for the concession building have been poured - Pay Requisition: #32 is pending review of retainage \$350,742 = 95% complete by contract value - Change Order #33: <ul style="list-style-type: none"> • Reviewed and approved by CHA and the DOE • \$57,544 <ul style="list-style-type: none"> ○ Gate grading at Athletic Field \$1,661 ○ Relocate old Water line at concession building \$26,941 ○ PCB caulk \$1,210 	



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	<ul style="list-style-type: none"> ○ Concession Building Revision \$18,999 (water line to softball field) ○ Added conduits to visitor bleachers \$8,858 ● Frank moved to approve Change Order #33; Krista seconded; Motion passed - CP 270: <ul style="list-style-type: none"> ● \$57,785.12 ● Reviewed by CHA, GP, and DOE ● This is for unexpected ledge encountered at the locations where the new stadium lights will be installed on the visitor side of the field. ● Frank moved to approve CP 270; Donna seconded; the motion passed - CP 268: <ul style="list-style-type: none"> ● \$18,763.21 ● Reviewed by CHA, Allied, and DOE ● This is for layout changes to the Concessions Space, including relocation of the hood, plumbing, and electrical ● Discussion included Mark explaining that this will be a local only expenditure, and together with the water line to the softball field, and conduit to the visitor bleachers and baseball infield amendment totals approximately \$70,000 of their remaining \$165,000 in local contingency ● Krista asked if the Committee should be conservative with spending in case something comes up on the athletic field. ● John stated that encountering ledge was unexpected; but we should not see more items like this, as the remainder of work is above ground. ● Donna noted that there has been an agenda item with the fundraising committee for the concessions building ● Chris stated that the Boosters is still planning to purchase equipment for that space ● Chris noted that there is still the car charging infrastructure pending, but that the state is willing to share in that change order. ● Frank moved to approve CP 268 for Concession Changes; Donna seconded; the motion passed 	
Budget Update	4. Mark had no further update	
Other Items	5. None	



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	<p>Upcoming Dates:</p> <ul style="list-style-type: none">- Next Building Committee Meeting: - June 2, 2021 Location TBD at 5:30pm. <p>Meeting adjourned at 6:19 pm</p>	