



Meeting Minutes

Project: MSAD 75 High School

Date: December 2, 2020

Attendees: MSAD 75 Building Committee
Kathy Cogan, CHA Architecture

Purpose: Building Committee 73 Meeting started at 5:30pm

Topic/Time	Agenda/Notes	Action
Minutes Acceptance	November minutes <ul style="list-style-type: none"> - No comments or corrections - Holly made a motion to accept; Donna seconded the motion - The motion carried. 	
Public Comment	1. None	
Subcommittee Reports	2. Updates from Subcommittee Meetings <ul style="list-style-type: none"> - Communications: no meetings at the moment; will reconvene as needed - Technology / LC: Jodi reported <ul style="list-style-type: none"> • ProAV continuing final punchlist • 12/9 CDA will inspect punchlist work • Adding Promethean boards in the MS and Elementary schools with CARES funds • Will be working with the Athletic committee for field technology once the budget is updated • Students love the Learning Commons and the Makerspace is being used regularly • Promethean training is on-going - PE / Athletics: Geoff reported <ul style="list-style-type: none"> • Committee prioritized their list of unpurchased equipment and will circulate to the Building Committee • Scoreboard design has been finalized and it being reviewed by Allied • Baseball field fencing will be installed in the next 10 days or so • Geoff thinks the grass is looking good • Dugout masonry is finishing up - Sustainability & Building Systems: ReVision has replaced the defective inverter under warranty and the system is now fully functional. PV system will be commissioned by RFS - Student Advisory: all items for the time capsule have been collected - Fundraising: <ul style="list-style-type: none"> • The committee is using the Hammond estate donation to fund items upfront that still need donors. 	



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Structural Analysis of Floor Emblem	3. Allied reviewed the design and the final construction conditions. Installation will require additional structural support at the roof and the wall. This is now a facilities modification and will require review by the facilities subcommittee. 4. Donna updated that she is in communication with the fabricator to keep him apprised of the timeline and scope of work 5. Mark asked what the cost of the structural upgrade would be: Chris estimates \$1,000-\$2,000. A funding source will need to be determined for this work 6. Kim requested a cost, timeline, and who will do the work for the facilities subcommittee meeting on 12/17 7. Chris noted that it is not a quick install, so the window of winter break might be a good time.	
Update from CHA Architecture	8. Kathy updated the Committee on: <ul style="list-style-type: none"> - Punchlist: progress ongoing; retainage will be released to reflect remaining work - Ongoing window testing: nearly all windows in the building have been tested. One window that has failed multiple times will be removed and reinstalled. There are three windows that require remediation by the window manufacturer. - Abatement and Demolition: main building is down; cleanup, foundation removal, and buttress removal is ongoing 	
Budget Update	9. Mark C. reported; <ul style="list-style-type: none"> - Mark commented that we are mostly past the unknowns in the abatement process 	
Other Items	10. SIGN: <ul style="list-style-type: none"> - The sign is lit - The messaging radio will be hardwired to the network at the Bus Garage - Installation team is resolving the fact that the sign needs its own address on the network - Donna has identified a team to be trained on the messaging software 11. Holly commented that the community got to see a portion of the building on Election Day and had great feedback	
	Upcoming Dates: <ul style="list-style-type: none"> - Next Building Committee Meeting: - January 6, 2020 Location TBD at 5:30pm. Meeting adjourned at 6:20pm	