



Meeting Minutes

Project: MSAD 75 High School

Date: November 4, 2020

Attendees: MSAD 75 Building Committee
Kathy Cogan, CHA Architecture

Purpose: Building Committee 71 Meeting started at 5:30pm

Topic/Time	Agenda/Notes	Action
Minutes Acceptance	October minutes <ul style="list-style-type: none"> - No comments or corrections - Frank made a motion to accept; Kim seconded the motion - The motion carried. 	
Public Comment	1. None	
Subcommittee Reports	2. Updates from Subcommittee Meetings <ul style="list-style-type: none"> - Communications: <ul style="list-style-type: none"> • Ribbon Cutting Ceremony has been put on hold due to gathering restrictions • Current thinking is that it will be held when the entire project is complete (August 2021) - Technology / LC: <ul style="list-style-type: none"> • Punchlist is ongoing - PE / Athletics: <ul style="list-style-type: none"> • Met Oct. 21 to discuss turf field competition scoreboard and large athletic donation • Reviewed six scoreboard options ranging in cost from \$45K-\$93K • Chose a digital board with room for sponsors on both sides and 4'x12' LED message board for \$76K; \$105K with installation • Building Committee has authorized PE review once the final board design is selected • Frank asked if track timing is part of the design; Geoff indicated that this was probably possible • Holly asked if this selection had been coordinated with the fundraising committee; Geoff confirmed that none of the sponsor locations or sizes had changed • Rob expressed concern that the fundraising committee had presented a different design to sponsors - Sustainability & Building Systems: Solar Array went online Oct 23! One inverter is not working properly, but ReVision is aware. - Student Advisory: on hold for now. Chris would like to get the time capsule as soon as possible in order to plan for installation 	

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	<ul style="list-style-type: none"> - Fundraising: <ul style="list-style-type: none"> • Still need \$5-\$10K for the ropes course • Rob felt strongly that additional funds should be spent to purchase the scoreboard with the truss design since that was what he had presented to sponsors. • John asked Rob and Amy to meet with the Athletic /PE subcommittee to come to consensus on the scoreboard design and then come back to the Building Committee • Chris asked if there will be funds for things like a hardscape patio at the new school • Rob prefers that this be spearheaded by someone else • CHA to design a hardscape plan and cost estimate to bring back to the group for consideration. • Geoff requested that the Baseball field fencing to enclose the field be considered and approved before the outfield fencing is installed. This was previously presented to the Committee as costing an additional \$6-\$7k. Installation will commence Dec 1. • Kim made a motion to approve this additional work to enclose the baseball field • Frank seconded the motion • Angela suggested that there may be donor restrictions that may hamper how the funds are spent. • Mark asked that if there are any donor restrictions he be made aware so he can manage funds appropriately. • Donna clarified that the Hammond Estate donation is to be used for athletic facilities, but there are no further restrictions. • Mark updated Committee on fundraising budget and expenses • Angela indicated that some donors have been promised signage, and that expense needs to be accounted for • Mark asked that these commitments be communicated to him so he can track the expenses separately • Holly clarified that the baseball fencing funds would come from the Hammond donation • The motion carried. • John requested that an updated plan and cost for the Hall of Honors be presented to the Building Committee as only a concept has been presented, and no vote has been taken yet by the BC. Rob stated that two donors have signage, but no bricks have been sold yet. 	



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<p>Update from CHA Architecture</p>	<p>3. Kathy updated the Committee on:</p> <ul style="list-style-type: none"> - Punchlist: CHA is pleased with the progress being made - Ongoing window testing; construction team is grateful for the help Donna and Deron are providing in making the testing of every window feasible. - Abatement and Demolition is slated to be complete later this month - We will be re-engaging SW Cole for subsoil testing and observation under the athletic field and paved areas - The practice field was walked by the civil engineer, Owner, DOE, and CHA and determined to be in accordance with the documents, so that field has been accepted. 	
<p>Budget Update</p>	<p>4. Mark C. reported;</p> <ul style="list-style-type: none"> - Budget continues to be in good shape. - Pay requisition #27 was signed at the end of October for \$748,428.56 (91.5% complete by contract value) - Change order #27 for \$57,785.67 - 40% of construction contingency spent to date - Change Order #2 (EV) for \$119,881.50 for disposal of Interior PCB Caulking. PCB Abatement scope has a separate contingency of \$240,395 (75% spent to date) - Mark made a motion to approve Change Order #27 for \$57,785.67 and Change Order #2 for \$119,881.50. Frank seconded the motion. The motion carried. 	
<p>Transition to New Building</p>	<p>5. Donna B. reported;</p> <ul style="list-style-type: none"> - Going well - This will be removed from the agenda 	
<p>Other Items</p>	<p>6. Chris updated the Committee on the hanging floor display engineering review. Jim Curley has begun his analysis and went to the fabricator's shop to review the piece. He will review the existing trusses before finalizing his report. Chris and Shawn will report out to Donna if any changes in the design need to be made.</p> <p>7. Donna confirmed that the fabricator is willing to keep the display in his shop until installation</p>	
	<p>Upcoming Dates:</p> <ul style="list-style-type: none"> - Next Building Committee Meeting: - December 2, 2020 Location TBD at 5:30pm. <p>Meeting adjourned at 6:43pm</p>	