



Meeting Minutes

Project: MSAD 75 High School

Date: August 5, 2020

Attendees: MSAD 75 Building Committee
Kathy Cogan Kahill, PDT Architects

Purpose: Building Committee 69 Meeting started at 5:30pm

Topic/Time	Agenda/Notes	Action
Minutes Acceptance	July minutes - No comments or corrections - Notes deemed approved	
Public Comment	1. None	
Subcommittee Reports	2. Updates from Subcommittee Meetings - % for Art Update: mural is complete. Tile is underway and will be completed this week; eagle will be installed at gymnasium soffit next week.; recognition wall has been installed - Communications: next meeting 8/14. Working on communication for traffic and parking for Fall - Technology / LC: ProAV and phone install underway. Construction Subcommittee approved \$2000 change order for additional phone handsets and repositioning of Promethean boards in a few classrooms that were added to scope. - PE / Athletics: Geoff proposed the general design of the baseball fencing for approval: 545 LF of 6' high outfield with a 12' section for advertisements and 502 LF of sideline fencing to enclose the entire field. Estimate from Maineline needs to be updated. Funding is unknown at this time. Chris let the committee know that he has received "no bids" from vendors until after April 2021 due to volume of work out there. Also reminded Geoff to make sure safety caps are included in Maineline estimates. Mike asked if advertisement signage had been factored into wind load design. Frank asked what the priority is (enclosing sidelines or outfield) Geoff said the outfield fencing is priority. Kim made a motion to accept the general design proposal for the fence. Frank seconded. Donna advocated for full enclosure and protection of the field. Motion passed. Chris reminded the committee about the decision to be made regarding installation of existing four salvaged basketball backboards and purchase and install of two additional backboards. Holly made a motion to approve installation; Frank seconded; motion carried. Work will be	



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	<p>done, regardless, but Chris clarified that every effort will be made to install before school start.</p> <ul style="list-style-type: none"> - Sustainability & Building Systems: Update on the PV array installation – roof install will be complete next week; inverters are all installed; Chris reminded ReVision about the dashboard programming; ReVision will place instructional graphic panels at the second floor seminar room where PVs are visible. A publicity event is in planning. - Student Advisory: July meeting focused on collection of items for the time capsule; looking to wrap up the time capsule project by mid-August. John asked Krista to encourage students to lead tours. - Landscape: committee will meet next week on site. Any landscape additions will require appropriation from the Owner’s reserve. - Fundraising: slowly getting back into requests. Rob is still working on the competition scoreboard. 	
<p>Update from CHA Architecture</p>	<ol style="list-style-type: none"> 3. Kathy updated the committee on building progress, including a virtual photo tour of the building. 4. Kathy updated committee on ongoing efforts to resolve issues with window installation. CHA has worked closely with BEA (envelope commissioning) to review proposed remediation and feel we are close to an acceptable plan to move forward. 5. Punchlist: Clerk is reviewing work that the contractor has stated is complete. Gym floor has not been accepted and corrections are underway. 6. Mark proposed that the Building Committee authorize the construction subcommittee to approve the Change Order for the practice field, noting that it exceeds the threshold. Kathy explained reason for change proposal. Chris wants more time to analyze this as does CHA. Donna seconded Mark’s motion. Motion carried. 	
<p>Budget Update</p>	<ol style="list-style-type: none"> 7. Mark reviewed budget items and indicated that the project budget continues to be in good shape. 	
<p>Transition to New Building</p>	<ol style="list-style-type: none"> 8. Majority of the furnishings are installed. Suzanne (CHA) is confirming inventory. Donna indicated that minor adjustments have been made here and there to accommodate furnishings or modify to work with building changes. Science room stool height issue has been resolved. 9. Teachers will start coming in next week to set up classrooms 10. Will be setting up Classrooms with test fits that meet CDC guidelines. 11. Donna stated that she has no concerns with spaces and accommodating students at this time while maintaining required COVID-19 protocols 	



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“Soft” Grand Opening	12. John asked for ideas for a soft opening. <ul style="list-style-type: none"> - Donna suggested waiting until September. - Would need to offer multiple times with time to clean in between (eg. One or two groups per month with a sign-up) - Kim wants the first group to be any parties who worked on the project (ie. Former board members, subcommittee members, etc.) - John suggested an ad hoc committee to organize make a plan - It was suggested that the Communications subcommittee prepare a statement regarding the planning committee for opening and tours 	
Other Items	13. none	
	Upcoming Dates: <ul style="list-style-type: none"> - Next Building Committee Meeting: - September 2, 2020 Location TBD at 5:30pm. Meeting adjourned at 6:34pm	