



## Meeting Minutes

**Project:** MSAD 75 High School

**Date:** May 6, 2020

**Attendees:** MSAD 75 Building Committee  
Kathy Cogan Kahill, PDT Architects

**Purpose:** Building Committee 66 Meeting started at 5:30pm

Topic/Time	Agenda/Notes	Action
<b>Minutes Acceptance</b>	<p>April minutes</p> <ul style="list-style-type: none"> <li>- No comments or corrections</li> <li>- Notes deemed approved</li> </ul>	
<b>Public Comment</b>	<p>1. None</p>	
<b>Subcommittee Reports</b>	<p>2. Kathy shared a video of the interior construction progress.</p> <p>3. Updates from Subcommittee Meetings</p> <p>John reminded all subcommittees to send notes from all their meetings to be posted on the website</p> <ul style="list-style-type: none"> <li>- % for Art Update: 4" roof deck from the gym cannot be used by the sculpture artist due to abatement issues. Chris sent salvage options to Mark for consideration in lieu of roof deck. Donna suggested the wood floor or fascia from the stage.</li> <li>- Communications: Updates for the website discussed including impacts from Covid19, transition and move-in plan, fundraising check-in, and new video tour of the building</li> <li>- Technology / LC: Jodi updated the Committee on the technology budget. Technology items were reduced in order to meet the budget. Jodi reviewed these items as well as what is going to be installed with the available budget. Donna moved that the revised budget be accepted by the Committee. Holly asked for clarification on the long term viability of the lower cost microphones for the public spaces (gyms, field, forum) Jodi indicated that the technology selected would not reduce the quality and performance of the microphones. Holly seconded the motion. Acceptance of the revised budget was approved unanimous.</li> <li>- PE / Athletics: Geoff presented that the subcommittee has been working on color selection and graphic details for the gym. They held a meeting in the new gym on April 18 to review the cross courts of the main gym. Subcommittee recommends moving baskets 5' toward the center court and adding wall pads at the egress vestibule. Mike asked that the design team double check any implications of moving the backboards including lights, power, etc. Kathy indicated that this had been reviewed, but would be again with the contractor. Rob was concerned that the 74' courts would not allow for high school multi-game tournaments. John</li> </ul>	



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	<p>stated that HS multi-game tournaments were never planned for this gym. John also stated that the director of the Rec program participated in the meeting and was on board with the recommendation. Chris reminded the Committee that there are two full size HS courts and two full size MS courts as part of this design. Geoff reviewed the roster board that was purchased as part of the fundraising effort through sponsorship. Chris asked if the roster board was electronic or manual. Geoff confirmed manual. Geoff clarified that the roster board is 8'x10' and will be mounted adjacent to the existing scoreboard. Kathy reminded the committee that blocking will be required to install something that large. Donna asked for confirmation of colors – main color is red. Further discussion of the roster board was tabled until the next meeting. Kim moved to accept the recommendation to move the backboards. Shawn seconded. The acrylic backboards was raised again. John reminded the committee that this is how the state funds secondary backboards. Mark reminded the committee that there will be significant financial impact from Covid in the coming years and that the remaining contingency can be used for two things: 1) to purchase additional items for the building 2) to pay down the bond which may be beneficial to the district as a whole. Mark suggested that expenditure of the remaining contingency may need to involve the board of directors going forward. The Committee accepted the recommendation of the subcommittee regarding the backboards.</p> <ul style="list-style-type: none"> <li>- Sustainability &amp; Building Systems: Chris reported out on the PV installation. Two weeks out from starting installation pending coordination with ACD. Frank requested an update on Trane. Kathy let the committee know that Trane is back on site after learning that this project is considered “essential” by the governor.</li> <li>- Student Advisory: met 5/6 to brainstorm ideas for the time capsule. Chris recommended including referendum brochures from both the old school and the new school. Kim suggested quotes from alumni. Donna reminded the subcommittee that Cassandra Kane did a capstone project in 2019 that included interviews with alumni.</li> <li>- Fundraising: met in March and have decided not to solicit donations at this time, but will try to kick off again in September. They still need sponsors for the scoreboard and the smaller general public donations. Chris asked if there is an update on the Dugouts. Rob said there is no schedule for that work yet. Chris noted that the forum seating is installed, and he is in possession of the donor name plates.</li> <li>- Landscaping: Mark and Kathy updated that there was a very good discussion with a knowledgeable group, but it was determined that the group should reconvene on site this summer to see what the built condition is and make recommendations at that time.</li> </ul>	



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<p><b>Update from CHA Architecture</b></p>	<ol style="list-style-type: none"> <li>4. Kathy updated the committee on building progress and the May payment requisition and change order #21.</li> <li>5. Kim moved and Frank seconded approval of Change Order #21, as it exceeded the \$50,000 threshold of the construction subcommittee. Holly asked what the evaluation criteria has been for approval of costs. John explained that the guiding principles have been getting the construction right and safety, understanding that errors and omissions are an understood and known part of the process. The focus has been on costs that are necessary and reasonable with extra scrutiny of costs that are from the local reserve. John asked for a vote, and the change order was approved.</li> <li>6. Donna asked for an update on furniture production. Kathy stated that we had not heard anything yet regarding delays due to Covid, but that CHA would check again.</li> <li>7. Kathy provided information on when Crooker Construction intends to start working on the punchlist at the baseball field. Fertilizer and weed control will be put down mid-May with other items starting later in May. Target completion date is attainable.</li> <li>8. David asked for confirmation if aeration of the fields is included in the final punchlist. Kathy will have to confirm.</li> </ol>	
<p><b>Financial Update</b></p>	<ol style="list-style-type: none"> <li>9. Mark updated committee on budget <ul style="list-style-type: none"> <li>- Updated the committee on the contract amendment for ESHA to provide oversight of the hazardous material abatement.</li> <li>- Update on the community yard sale: the current thinking is that this cannot happen as originally planned. Donna indicated that there might be some interest from students to run an auction online as a fundraiser.</li> <li>- The transition has been moved up with the confirmation that students will continue distance learning. The building will be vacated by June 19.</li> </ul> </li> <li>10. Mark updated the committee on the Donor Wall and artist signage. Mark presented two options for donor wall. The first option was preferred by all who spoke. It was also preferred that the images of the two schools not be broken into a mosaic, but be one image each. It was suggested that the logo be deleted and replaced with "Welcome to Mt. Ararat High School."</li> <li>11. Donna is coordinating access to the building by students and staff to clean out, pack, and remove any personal items, return equipment, etc.</li> </ol>	
<p><b>OTHER ITEMS / PARKING LOT</b></p>	<p>12. none</p>	
	<p>Upcoming Dates:</p> <ul style="list-style-type: none"> <li>- Next Building Committee Meeting: - June 3, 2020 Location TBD at 5:30pm.</li> </ul> <p>Meeting adjourned at 7:47pm</p>	



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