



## Meeting Minutes

**Project:** MSAD 75 High School

**Date:** January 8, 2020

**Attendees:** MSAD 75 Building Committee  
Kathy Cogan Kahill, PDT Architects

**Purpose:** Building Committee 62

Topic/Time	Agenda/Notes	Action
<b>Minutes Acceptance</b>	1. November & December Notes <ul style="list-style-type: none"> <li>- Chris made a motion for approval of November notes; Donna seconded; accepted as written</li> <li>- Mark moved to approve December 4; Donna seconded; accepted as written</li> <li>- Kim welcomed Holly Kopp as new Topsham representative on the BC</li> </ul>	
<b>Public Comment</b>	1. None	
<b>Subcommittee Reports</b>	2. Updates from Subcommittee Meetings <ul style="list-style-type: none"> <li>- % for Art Update: nothing new at this time</li> <li>- Communications: Donna presented. The subcommittee did an audit of the website to make sure all the meeting minutes and data and photos were updated; many of the staff have been through (45 staff members) the new building; Donna will do a separate walk-through with appropriate staff to assist in the crisis management planning</li> <li>- Technology / LC: Jodi provided an update: committee met 12/17 and reviewed/revised budget to ensure it was on budget – identifying bid alternates for cost control; under budget; equipment list is in for approval with the DOE; Jodi reviewed what is covered in the technology package; furnishings for LC has been ongoing with CHA; that will also go out in the coming month; next meeting will be this month to finalize bidding documents;</li> <li>- Jodi then gave a demonstration of the Promethean panel</li> <li>- PE / Athletics: Geoff Godo presented. Met on 12/16 to review the approved equipment list from the DOE. The subcommittee prioritized the approved list in order to be prepared for budgeting with CHA, recognizing costs will need to include installation and freight. Geoff is meeting with fitness vendors and athletic supply companies to review real final costs. Also identified items that were not going to be funded by the state but the committee feels strongly need to be installed               <ul style="list-style-type: none"> <li>a. Barrier netting at the athletic field – safety concern for errant balls during practices of multiple sports</li> <li>b. Weighted track protection mats</li> </ul> </li> </ul>	



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	<ul style="list-style-type: none"> <li>c. High jump pit package and hurdles – replacement of dated equipment.</li> <li>d. Dumbbell racks will be paid for, but not the dumbbells</li> <li>e. Bumper plates for weights that can be dropped safely Geoff will get pricing for these items to be considered for local funding Holly asked what the status of a list of existing equipment that can be moved over (eg. Dumbbells) Matt responded that a lot of equipment needs to be replaced Holly remarked that long-range planning should include moneys for replacing items that are not funded by the state or the project. And recommended that Geoff and Mark keep track of prioritized items that cannot be funded by the project for purchase over the coming years with other funding.</li> <li>- Sustainability &amp; Building Systems: Mike Chonko presented. Greener Building application requires ONE year of building occupation, so this has been tabled but will be revisited to be put together in two years. Mark updated committee on ReVision contract. The “direct to grid” portion of the contract took longer than anticipated, but ReVision will hold the pricing they provided. Ben Lund (District attorney) is reviewing the contract now. Installation team for the PVs have walked the project with Chris Shaw prior to finalizing their design. The goal is to have the PVs in place and online by the time the building is occupied. Will meet again once the design is received from ReVision.</li> <li>- Student Advisory: no December meeting</li> <li>- Fundraising: clarity provided surrounding what is provided through the bidding documents. Baseball scoreboard has been installed. Holly clarified that the Fundraising Committee takes its marching orders from the Building Committee and at this time is only raising money for the initial list provided at referendum. Geoff asked how conversations started about fundraising for softball was initiated since the Athletic/PE committee was not involved and the Building Committee had established other priorities. Donna recommended that the communications committee re-establish the FAQ</li> </ul>	
<p><b>Update from CHA Architecture</b></p>	<ul style="list-style-type: none"> <li>3. Kathy updated the committee on building progress and the December payment requisition and change order #17.               <ul style="list-style-type: none"> <li>- Sitework, metal siding, ceilings, science casework plumbing, hoods, and casework installations are ongoing</li> <li>- Geothermal system was flooded with water, purged, and will be flooded with glycol mixture in the coming weeks.</li> <li>- Flooring will start being installed on the second floor next week.</li> </ul> </li> </ul>	



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	<ul style="list-style-type: none"> <li>- Payment Requisition signed 1/7/2020 for \$1,878,507.23 which equals 75% complete by contract value</li> <li>- Change Order #17 signed 1/7/2020 for \$13,819.92 for a total of \$482,648 in change orders, which represents about 21% of the contingency.</li> </ul> <p>4. Kathy updated the committee on the scoreboard change proposal and breakdown of state/local vs. local only funding.</p> <p>Baseball questions from community member:</p> <ul style="list-style-type: none"> <li>1. Would like access to contracts, accessibility of stonedust path</li> <li>2. Kathy will help Shawn with whatever information they need.</li> </ul>	
<b>Financial Update</b>	<p>5. Mark commented that we might not be able to make a recommendation to the Board on PCBs until the March meeting because of complexity of scope of work and time needed to evaluate the bids.</p> <p>6. Mark passed out an updated balance sheet.</p>	
<b>OTHER ITEMS / PARKING LOT</b>	<p>7. Salvage Rights – parking lot</p> <p>8. Donor Wall/ Participation Recognition – Mark mentioned the wording of existing plaque and how nice the wording is. Mark also mentioned the artist rendering of the existing school. This could be reframed and add a full color rendering for the new school. Mark is working on a proposal for this.</p> <p>9. General Discussion: Donna mentioned that we’ve had the preliminary conversation about keying the building. Furnishings are being demonstrated for selection with the goal of going out to bid in February. Donna updated the Building Committee about meetings with the Topsham Rec Department to review the building and how it can be used in the future for Rec Department Access.</p> <p>10. Shawn mentioned that conversations have started with staff about transitioning and moving over to the new building.</p> <p>11. Mike asked if an existing time capsule has been found; Chris said it had not yet.</p>	
	<p>Upcoming Dates:</p> <ul style="list-style-type: none"> <li>- Next Building Committee Meeting: - February 5, 2020 MTA 201 at 5:30pm.</li> </ul>	