



Meeting Notes

ARCHITECTS

Project: MSAD 75 High School

Date: November 7, 2018

Attendees: MSAD 75 Building Committee
Lyndon Keck, PDT Architects
Kathy Cogan Kahill, PDT Architects

Purpose: Building Committee 48

Topic/Time	Notes	Action
	1. Approval of Meeting Notes from October 3, 2018 - Notes were approved	
	2. Public Comment - None	
	3. Updates from Subcommittee Meetings - Communications <ul style="list-style-type: none"> • Issued update on the baseball field schedule • Issued update about signed beam - Technology / LC <ul style="list-style-type: none"> • Jodi reviewed timeline and next steps as outlined by CDA • Timeline will include possible mockup with proposed classroom technology - PE / Athletics (including Eagle Scout flagpole presentation) <ul style="list-style-type: none"> • Subcommittee recommended that Bode Matthews present to the Building Committee his proposal for a flagpole at the baseball field • Bode then presented his proposal and provided the committee with handouts for review • Dan asked if Bode had thought about who would put up and take down the flag. Since baseball games will be day games, there is no need for a light. Baseball team could be responsible for this. • Jane will look into the policy regarding a memorial plaque. • Bode will need to present the memorial to the School Board for approval. Kim requested that Bode come with size of memorial plaque and language • Building Committee voted unanimously to accept the flagpole proposal. - Sustainability & Building Systems <ul style="list-style-type: none"> • Mark updated the Committee on work with Nick Sampson from ReVision Energy to get a more detailed PV layout, including 	

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	<p>required roof penetrations for coordination before roof is installed.</p> <ul style="list-style-type: none"> - Student Advisory <ul style="list-style-type: none"> • Krista updated the Committee on progress the students are making with the flag competition • Donna and Kathy discussed meeting with the capstone student who is working on a time capsule for the new high school - Fundraising <ul style="list-style-type: none"> • Donna reported that the subcommittee is making progress, but is not ready to advertise amounts raised yet • Donna reported that Angela is working on applying for grant money for the ropes course. Kathy suggested that the equipment and proposed locations be reviewed with the manufacturer to confirm proper clearances and layout. • David Johnson Jr. described his idea for creating memento pieces from the old football uprights and soccer goals salvaged from the old field. He estimates that he can make +/- 130 plaques of each type to be sold for fundraising. 	
	<ul style="list-style-type: none"> 4. Construction Update and look-ahead <ul style="list-style-type: none"> - Kathy updated the Committee on progress thus far and anticipated work through the next month. Kathy indicated that the project is on schedule. 5. Change Order update <ul style="list-style-type: none"> - Kathy reviewed Change Order #3 signed on 11/6 for \$10,376.09 and pending change proposals that are currently under review, totaling \$64,961.19 6. Baseball field update <ul style="list-style-type: none"> - Kathy reported on PDT's recommendation that the Substantial Completion date for the baseball field be set for June 15. This will allow the one year warranty to extend through the first season of play. It will also allow Crooker the opportunity to complete punchlist items in the spring. 	
	<ul style="list-style-type: none"> 7. Update from construction committee <ul style="list-style-type: none"> - none 	
	<ul style="list-style-type: none"> 8. Mark Conrad will present the status of the budget and updated reports <ul style="list-style-type: none"> - Mark presented current budget reconciliation and report on fundraising balance 	
OTHER ITEMS	<ul style="list-style-type: none"> 9. Landscape Committee Nominees 	



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	<ul style="list-style-type: none"> - Dan handed out a list of proposed committee members that had already been approved by the group of seven designated to review and select subcommittee nominees. - The Building Committee voted to recommend the nominees to the School Board for approval <p>10. Electronic Messaging Sign</p> <ul style="list-style-type: none"> - Dan updated the Committee on the timeline associated with presenting language and concept design to the Planning Board and Select Board workshop groups - Kathy presented ideas for the monument sign. The Committee recommended that the building name be higher and more prominent than the message board, and that both be high enough off the ground so as to be visible throughout the winter. - Kathy will provide some sketches to Dan for discussions with the Town and for cost estimating. <p>11. Graduation</p> <ul style="list-style-type: none"> - Donna reported that she has started working on a plan for graduation for the next three years. She and her task force are in the brainstorming phase. 	
	<p>Upcoming Dates:</p> <ul style="list-style-type: none"> - Next Building Committee Meeting: 12/5/2018 	