



## Meeting Agenda

**Project:** MSAD 75 High School  
**Date:** August 1, 2018  
**Attendees:** MSAD 75 Building Committee  
 Lyndon Keck, PDT Architects  
 Kathy Cogan Kahill, PDT Architects  
**Purpose:** Building Committee 45

Topic/Time	Agenda/Notes	Action
<b>2 Mins.</b>	1. July meeting minutes were approved.	
<b>5 Mins.</b>	2. There was no public comment	
<b>Subcommittee Reports</b>	3. Updates from Subcommittee Meetings <ul style="list-style-type: none"> <li>- Communications               <ul style="list-style-type: none"> <li>• Ryan provided more drone footage</li> <li>• Will re-announce Landscape Committee call in September</li> <li>• % for Art updates and updates to the landing page to include links for fundraising</li> <li>• Next meeting 8/3</li> </ul> </li> <li>- Technology / LC               <ul style="list-style-type: none"> <li>• No meeting</li> </ul> </li> <li>- Sustainability &amp; Building Systems               <ul style="list-style-type: none"> <li>• Next meeting 9/25 @ 5:30pm</li> </ul> </li> <li>- Student Advisory               <ul style="list-style-type: none"> <li>• No meeting</li> </ul> </li> <li>- Fundraising               <ul style="list-style-type: none"> <li>• Next meeting 8/24</li> </ul> </li> </ul>	
<b>Update from PDT (40 min)</b>	4. PDT reviewed Change Orders and Change Proposals and requested a motion to pre-approve CP#9 up to \$31,152.46 for roof drain wall outlets. Committee voted unanimously to approve up to proposed amount. PDT explained that they are still doing due diligence to confirm price 5. PDT reviewed temporary student parking 6. PDT reviewed plan to have landscape architect walk baseball field and practice field and make recommendations for grass remediation 7. Kim asked about the Liberty Circle stockpile. PDT explained that Crooker is using that site for temporary stockpile of materials for earthwork.	
<b>Update from Construction Committee (20 min)</b>	8. Mark Conrad presented concern about fundraising for delta between crumb rubber infill and EPDM infill. Committee reached consensus that this was clear in the referendum process that if the alternative, to-be-determined, infill was beyond the proposed field budget that fundraising would cover the	



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	<p>overage. The design included an alternative infill (EPDM) that came in within the proposed field budget, and therefore, fundraising is not required.</p> <ol style="list-style-type: none"> <li>9. Dan led a discussion about charge of fundraising committee and expenditure of fundraising funds. Mark confirmed that the Building Committee can spend up to the approved Referendum amount of \$201k.</li> <li>10. The Building Committee will determine how any extra fundraising monies are spent</li> <li>11. The Building Committee must approved design of items that are direct donations</li> <li>12. PDT will need to review fundraised items that are approved by the building committee for code conformance, federal and state regulations, permit conditions of approval, etc.</li> <li>13. Any subcommittee can propose items for additional funds; all proposals are subject to Building Committee review</li> <li>14. Mark is concerned that timing restrictions on donated funds is problematic; specifically the notion of donated funds retroactively paying for something that the project must pay for upfront (eg. Scoreboards) Borrowing bond money to pay for items upfront that may be refunded by fundraising efforts may not be legal. Mark anticipates recommendation from the District's attorneys in September.</li> </ol>	
<p><b>Budget / Balance Rpt. (15 min)</b></p>	<ol style="list-style-type: none"> <li>15. Mark Conrad reviewed all major funding line items including contingencies, owner reserves, and the fundraising budget.</li> <li>16. Mark also reviewed the difference between the State Board of Education approved budget and the working budget</li> </ol>	
<p><b>OTHER ITEMS</b></p>	<ol style="list-style-type: none"> <li>17. Chris Shaw asked for clarification on the \$47,000 line item that was in the budget for land acquisition. Mark and PDT explained that this line item was reallocated elsewhere in the project. Retroactive repayment to the District from the project was declined.</li> <li>18. Dan Chuhta provided an update on the electronic sign               <ul style="list-style-type: none"> <li>- Process: Planning approval; Selectmen approval; Town Meeting approval</li> <li>- District's attorney drafted language for the School and Town to use in presentation regarding the use of the sign for "Government Speech"</li> <li>- Town of Topsham needs to decide if they want to join the effort to get this type of sign approved for Government Speech use.</li> </ul> </li> </ol>	
	<p>Upcoming Dates:</p> <ul style="list-style-type: none"> <li>- Next Building Committee Meeting: 9/5/2018</li> <li>- John Hodge requested a site visit for the Building Committee before the next meeting.</li> </ul>	