



Meeting Notes

Project: MSAD 75 High School

Date: June 7, 2017

Attendees: MSAD 75 Building Committee
Lyndon Keck, PDT Architects
Kathy Cogan Kahill, PDT Architects

Purpose: Building Committee 33

These notes were prepared by Lyndon Keck and Kathy Kahill to the best of their ability. If there are any oversights please notify PDT Architects within three (3) working days.

Topic/Time	Agenda/Notes	Action
	1. See the attached attendance sheet.	
	2. The meeting was chaired by David Johnson, Sr.	
	3. The Committee reviewed the meeting minutes for the May Building Committee meeting. There was a motion by Kim Totten to approve with a second by Mike Chonko. The vote was unanimous to approve the meeting minutes.	
	4. There was a public comment period where no members of the public got up and spoke.	
Subcommittee Reports -	<p>5. <u>Update from Communication Subcommittee:</u></p> <ul style="list-style-type: none"> They met in the month of May and put out information related to the tree marking, landscape architecture, and the athletic fields were about to be put out to bid. <p><u>Update from Technology & Learning Commons Subcommittee:</u></p> <ul style="list-style-type: none"> Ryan Palmer made a PowerPoint presentation of learning common spaces the Subcommittee had visited and items they liked. They went to Wentworth Institute of Technology, Thornton Academy, South Portland High School and Mt. Blue High School. They noted most learning commons had a broad range of spaces with small, collaborative conference rooms or workshop areas where students could collectively work on projects without bothering the rest of the learning commons. They talked about campfire spaces outside of classrooms they saw at Thornton Academy. 	



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	<ul style="list-style-type: none"> • They visited the science rooms at Thornton Academy. They noted how the tables were on wheels and tall stools which could still be put up on the taller tables for cleaning the room. • They talked about many small rooms that support learning commons as having large LCD screens and small tables for group work. • They noted that all learning commons still had small quiet spaces such as study carrels where students can work individually. • Several learning commons had “genius bars” like what existed at the Apple Store. • Most had a substantial amount of soft seating, as well as hard seating study tables. • Study tables had plexiglass running down the center of the long axis of the tables to enable separation between students sitting across from each other. • Side study tables had many outlets for recharging tablets and laptops with USB cable. • Photographs shown of power towers that can be moved around the room to recharge tablets and laptops. • Noted a drop-down panel at Bowdoin College that can act as a lectern recharging station which has audio and visual technology controls. • Many learning commons were introducing adjacent technology maker spaces which could be used by the learning commons. • Liked the pendant lights at South Portland High School library and portable white boards. <p><u>Update from Athletic Subcommittee:</u></p> <ul style="list-style-type: none"> • Update was given by David Johnson, Jr. who explained that their subcommittee had also done field visits to Massabesic High School, Deering High School, Falmouth High School, and Yarmouth High School. • He noted Massabesic recommended they have a really good Clerk of the Works on site when the synthetic athletic field is built to make sure they get a quality product. • At Deering High School they liked the fitness room. 	



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	<ul style="list-style-type: none"> • At Falmouth High School they saw a fat track in a large facility. They also noted maintenance problems at the Falmouth field. • At Yarmouth High School they were impressed with the manner in which line markers had been placed on the field so the field wasn't a jumble of different out of bound markers. They noted some narrow lines were placed inside of larger wide lines. • The Athletic Subcommittee will meet on June 13, 2017. <p><u>Update from Sustainability & Building Systems Subcommittee:</u></p> <ul style="list-style-type: none"> • Mike Chonko made a brief presentation and explained they had received five responses to their RFP for commissioning agent. They will be interviewing three commissioning agents this Friday, June 9th which will be followed by phone calls for references. They expect to have a recommendation for the School Board within a week. <p><u>Update from Student Advisory Subcommittee:</u></p> <ul style="list-style-type: none"> • Emily Robbins reported. She explained they had their last meeting of the year. They had developed a list of suggested items to be moved to the new school. Emily said the most important items were the eagle statute, mural in hallways with world monuments and painted ceiling tiles. <p><u>Update from Fundraising Subcommittee:</u></p> <ul style="list-style-type: none"> • Brad Smith and Donna Brunette reported. The Subcommittee had spent time discussing the sewer line and sequencing of work at both the softball and baseball fields. The Subcommittee felt work needed to be done by the general contractor first and then volunteers could go back in and work. • Future meeting is set for August 18th. They would like to have Kathy Kahill attend. • The Fundraising Subcommittee requested drawings related to the interior building plans be brought to the August meeting. They expect to go to their large donors first before they go to a broader audience for smaller gifts. 	



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	<p>6. There was a presentation made by Julie Horn of the Maine Arts Commission/PFA.</p> <p>Julie passed out a one page flowchart that showed how the Percent for Art is administered. A copy of the flowchart is attached to these meeting notes.</p>	
	<p>7. Julie answered questions from the Building Committee. She said she and the Maine Arts Commission were looking forward to working with Mt. Ararat High School.</p>	
	<p>8. Kathy Kahill presented a PowerPoint presentation of PDT's work over the last month which included the following:</p> <ul style="list-style-type: none"> • Two drawings showing the final layout for the baseball field, sewer and the field hockey field. Planning Board approval on June 6th. This will allow PDT to go out to bid in two weeks and receive the bids on or about July 11th with construction starting the following week. Construction is expected to be completed around November 15, 2017. • There was a slide showing test pits to be conducted after school lets out. • Chris Shaw briefly described the testing schedule for the geothermal test well. • Lyndon suggests PDT notify the neighbors about the test well drilling so they are not surprised. • Kathy explained the civil engineers expect we will be able to save between 100-120 car parking spaces to be made available for student parking in calendar year 2018-2019. It is expected the lot will not be available for the second year of construction for the high school (2019-2020). • Slides of interior design sketches were shared with the Committee with views predominately in the dining commons and along Main Street. • Kathy showed the latest updated floor plans for the first and second floor. 	
	<p>9. It was agreed the next Building Committee will be Wednesday, July 12, 2017 at the middle school learning commons.</p>	