



## Meeting Minutes

**Project:** MSAD 75 High School

**Date:** January 4, 2017

**Attendees:** MSAD 75 Building Committee (see attached sign-in)  
Lyndon Keck, PDT Architects  
See attached sign-in sheet for complete list of attendees

These notes have been prepared by PDT Architects to the best of their ability. If there are any corrections or oversights, please notify PDT Architects within three (3) working days.

**Purpose:** Building Committee 28

Topic/Time	Agenda/Notes	Action
	1. The Building Committee meeting was called to order by David Johnson, Building Committee Vice Chair and member of the MSAD 75 Board of Directors.	
	2. PDT passed out the agenda and the previous month's meeting note from November 29, 2016.	
	<p>3. The meeting started with Subcommittee reports.</p> <ul style="list-style-type: none"> <li>• The Communications Subcommittee.</li> <li>• The Technology and Learning Commons Subcommittee report was delivered by Jane Scease who provided an extended report on the work of the Subcommittee. Their work in December included interviewing three firms to act as a technology consultant to advise the teachers, administration and design team about recommended learning technologies that should be incorporated into the school such as audio/video interactive white boards, Apple TV's and interactive learning classrooms.</li> </ul> <p>The Subcommittee had prepared questions before the interviews and interviewed all three firms for at least an hour. Their first choice was CDA of Boston, who was represented by Stewart Randall, one of the partners of the firm. They check three references for CDA and all came back positive with references saying they would definitely work with CDA again</p> <p>Lyndon explained PDT had worked with CDA over the last 20 years on several high schools and had just finished doing the Capital Judicial Center in Augusta with CDA.</p>	



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	<p>After extensive discussion a motion was made by Jane that recommended that the Building Committee recommend to the MSAD 75 Board of Directors to hire CDA as the technology consultants on the high school. The motion was seconded by Brad Smith and the vote was unanimous.</p> <ul style="list-style-type: none"> <li>• The Athletic Subcommittee had a short meeting on December 19<sup>th</sup> where they primarily discussed the synthetic turf field option for crumb rubber infill. They also talked about suggestions for how to begin disseminating information on the pros and cons of the turf field to the voters before the referendum date.</li> <li>• One of the Building Committee members stated that student athletes need to get their parents out to vote on this issue if they want to see a synthetic turf field. There was discussion about the twenty-three (23) additional “no” votes that occurred at the straw poll with people voting against the synthetic turf field. It was noted some people probably voted against if for financial reasons and others for safety and health reasons. The Committee agreed there was no way of knowing what percentage of people would vote for or against a turf field simply because of the crumb rubber controversy.</li> <li>• There was a long discussion on what the wording might be for the second referendum question. Much of the discussion centered around whether or not the question should emphatically state that crumb rubber would not be used if the synthetic field were to be built. A number of the Committee members didn’t want to remove the option to use crumb rubber in the future if, indeed, it was given a clean bill of health.</li> <li>• The Sustainability and Building Systems Subcommittee had not met in December and would not meet again until after the referendum so they had no report.</li> <li>• The Student Advisory Subcommittee did meeting during December. They had additional 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders attend their meeting which was a lively meeting with a lot of questions from the middle school students. The next meeting for this Subcommittee is scheduled for Wednesday, January 11, 2017.</li> <li>• There was no report for the Fundraising Subcommittee.</li> </ul>	



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	<p>4. PDT and Brad Smith provided a recap of the Tuesday presentation to the Construction Subcommittee at the State Board of Education by Brad Smith. The presentation lasted about 20 minutes resulting in a unanimous vote and recommendation for approval to the full State Board of Education.</p>	
	<p>5. Lyndon shared the numbers for the final approved budget. He explained Scott Brown had come to PDT's office to finalize the budget right before the holidays. The total project cost for the State will be \$53,486,792. MSAD #75 local cost will be \$6,857,347 with a total maximum bonding amount of \$60,344,139.</p>	
	<p>6. There was discussion about where to put up presentation boards explaining the project. The following suggestions were made:</p> <ul style="list-style-type: none"> <li>• A set of boards to be set up at the Mt. Ararat Middle School.</li> <li>• A simplified set of boards set up at each of the elementary schools.</li> <li>• A set of boards set up in the lobby of Orion Auditorium.</li> <li>• Brochures to be printed and made available for distribution at town halls, town libraries, town recreation centers, each of the schools and other significant locations where residents were likely to pick up free materials.</li> </ul>	
	<p>7. There was discussion about possibly holding a community meeting at The Highlands Retirement Living Community. Brad Smith will investigate to see if it is an option and if there is an opportunity.</p>	
	<p>8. There was discussion about the Fundraising Subcommittee and how accounts might be set up for committed funds. Mark Conrad offered to attend the next Fundraising Subcommittee meeting which would be the morning of Friday, January 6, 2017.</p>	
	<p>9. Brad Smith stated that District dollars could be used to prepare a fundraising brochure as long as it didn't tell people how to vote on the referendum questions.</p>	
	<p>10. PDT passed out a hand rendering of the front of the school which was done by Alan Kuniholm. The rendering was well-received with minor comments and suggestions. One suggestion was to make the American flag more prominent. The second suggestion was to make the letters on the front of the school contrast more. A third suggestion was to possibly remove the tree that stood in front of the signage of the building. Lyndon stated this was an artist's conception and was obviously not the final design. All of the issues</p>	



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	mentioned would, ultimately, be addressed as the design developed prior to construction.	
	<p>11. Lyndon passed out a draft copy of a brochure to be used as an informational brochure for taxpayers and residents of the four towns. Committee members had suggestions for improvements which PDT will incorporate into the next draft version. Suggestions include:</p> <ul style="list-style-type: none"> <li>• an introductory paragraph describing the overall size and intent of the project,</li> <li>• deleting the timeline graph,</li> <li>• adding the date the school would be ready for occupancy,</li> <li>• adding an asterisk under the tax table explaining that the tax impact illustrated was for average assessed value homes in each of the towns,</li> <li>• to improve the site plan sketch by labeling State Highway Route 201,</li> <li>• showing the middle school and central office,</li> <li>• correcting the property outline,</li> <li>• and deleting the adjacent housing to the campus.</li> </ul>	
	<p>12. There were several other small recommendations. PDT intends to adjust the colors, the font and size of many elements. Lyndon explained that the brochure was intended to be on legal sized paper with a tri-fold layout to make it affordable for bulk mailing. PDT will work with the Communication Subcommittee on the final design.</p>	
	<p>13. PDT explained most of these communities prepare these brochures and mail them to every household in the four towns as a bulk mail item. The School District will need to work with each of the postmasters to select a date for mailing which would allow the brochures to be received approximately one week in advance of the voting date.</p>	
	<p>14. The Building Committee spent a substantial amount of time discussing possible dates for the public hearing. A tentative date of Tuesday, January 31, 2017 for a formal public hearing to be held at Mt. Ararat High School in the dining commons at 6:00 p.m. was selected.</p>	
	<p>15. The backup snow date for the public hearing will be Thursday, February 2, 2017 at the same location.</p>	
	<p>16. There was discussion of having a separate public community meeting for Harpswell residents to share the information from the straw poll and public hearing.</p>	



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	17. It was suggested there be one meeting at Bowdoin Central School for the residents of Bowdoin and Bowdoinham to attend to hear the straw poll information as well as the information shared at the public hearing.	
	18. There was discussion as to how many people would actually show up for the public hearing and the community meetings because there has already been so much public input via public meetings.	
	19. The meeting notes for November 29, 2016 were reviewed. Chris Shaw made a motion to accept, which was seconded by Donna Brunette. Unanimous vote.	
	20. The next Building Committee meeting will be Wednesday, February 1, 2017 at 5:30 p.m. in the Learning Commons.  <b>END OF MEETING NOTES</b>	