



Meeting Notes

Project: MSAD 75 High School

Date: January 3, 2018

Attendees: MSAD 75 Building Committee: Brad Smith/Superintendent of Schools, Mark Conrad/Business Manager, Donna Brunette, Principal/Mt. Ararat High School, Chris Shaw, Facility Manager, John Hodge, Matt Cook, David Johnson, Jr., Krista Chase, Kim Totten, Bode Matthews, Jeff Matthews, John Hodge, and Michael Chonko
Lyndon Keck, PDT Architects
Kathy Cogan Kahill, PDT Architects

Purpose: Building Committee 39

These notes were prepared by Lyndon Keck and Kathy Kahill to the best of their ability. Please notify PDT Architects within seventy-two (72) working hours concerning any required corrections.

Topic/Time	Agenda/Notes	Action
	1. John Hodge opened the meeting at 5:35 p.m. in Room 201.	
	2. The December meeting notes were distributed and reviewed. There were no comments. The Chair declared them approved by acclamation.	
	3. The Chair asked for any public comment, there was none.	
Subcommittee Reports	<p>4. <u>Update from PE & Athletic Subcommittee:</u></p> <ul style="list-style-type: none"> • John Hodge and David Johnson, Jr. presented an overview of the Athletic Subcommittee's last meeting on December 20, 2017 with PDT Architects and Jason Pollard from CHA Sports Group. • The summary of decisions made by the Subcommittee included the following: <ul style="list-style-type: none"> ○ They agreed to proceed with the slit-film matrix. ○ They agreed to put the project out to bid with virgin EPDM infill. • There were questions about costs for these decisions. Lyndon said the two selections were within the budget limits previously established. • There was further discussion about CHA Sports Group's recommendations concerning long jump, triple jump, discus, shot put, javelin, and the high jump. CHA Sports Group's plan is being circulated among the track coaches and among officials responsible for officiating the state track meets. • There was a question about what kinds of chairs could be put on the turf for graduation purposes. PDT to contact CHA and get a response. 	<p>PDT</p> <p>PDT</p>



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	<p>5. Kathy Kahill gave an update on Planning Board approval and her meeting with the code enforcement officer.</p>	
	<p>6. The Town of Topsham is going to be suggesting ordinance changes to allow electronic signs in more zones within Topsham. Brad Smith has written a letter to the Town of Topsham explaining how the SAD 75 School District would like to use an electronic sign for public service messages at Route 201. The Planning staff will be making recommendations to the Planning Board who will be making recommendations to the Selectmen who will be presenting proposed ordinance changes at the spring town meeting.</p>	
	<p>7. It was noted the Building Committee and School Board should have representatives at the meeting to express strong support for the new electronic sign ordinance.</p>	SAD 75
	<p>8. Kathy Kahill presented a PowerPoint presentation which focused primarily on exterior elevation views of the building. Discussion was centered around brick colors and locations for brick and metal panel shown on the exterior elevations.</p>	
	<p>9. PDT Architects had prepared a full-length elevation view of the building that showed the gray and red brick, as well as locations for different colored metal panels. PDT also brought actual brick and metal panel samples and explained the ribs on the metal panels would be running horizontally and provide a strong shadow line.</p>	
	<p>10. Kathy talked about the starting base of the building being a rusticated brick with shadow lines.</p>	PDT
	<p>11. There was brief discussion about window frame colors. PDT will be specifying aluminum window frames with an opportunity for color. Kim noted she would prefer the window frames be neutral colored to match the surrounding metal panels and brick.</p>	PDT
	<p>12. There was brief discussion about the bid alternates that had been selected to date. Those included the practice football field, the concession building, the exterior bleachers, the interior bleachers, kitchen equipment, and other miscellaneous items.</p>	
	<p>13. There was concern expressed that all the alternates were athletic related. A question was asked if there would be other alternates related to other components within the school.</p>	



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	<p>14. Kathy Kahill said that PDT would bring a more fully developed list of bid alternates to the next Building Committee meeting.</p>	PDT
	<p>15. PDT talked briefly about the Clerk of the Works advertisement that was in the newspapers and the release of the prequalification advertisement.</p>	
	<p>16. <u>Update from Communications Subcommittee:</u></p> <ul style="list-style-type: none"> • Donna explained that the Communications Subcommittee had worked on disseminating information related to the Planning Board approval. 	
	<p>17. <u>Update from Technology Subcommittee:</u></p> <ul style="list-style-type: none"> • No report was given. They have not met over the last month. 	
	<p>18. <u>Update from Sustainability Subcommittee:</u></p> <ul style="list-style-type: none"> • No report given. They had not met recently. • There was a question as to whether the Sustainability Committee would continue to meet now that the Construction Documents will be finishing. Kim and Chris thought the Subcommittee should continue to meet to consider reviewing commissioning reports and testing agency work. • Mike Chonko will reconvene the Committee and find out what work they would like to continue to do. It was mentioned they may want to pursue power purchase agreements and develop a more detailed schedule and proposal for soliciting power purchase agreements. • It was noted that PDT has strengthened the structural steel frame to handle the weight of photovoltaics and will have occasional penetrations through the roof membrane for future cabling. There was no conduit or cabling to be run inside the building. There was no dedicated space for future inverters. • PDT to work will Allied Engineering to determine where future inverters might be placed and the relationship to internal power panels. • There was discussion of the Sustainability Subcommittee being concerned with durability of products and off gassing of materials. 	<p>SUBCOM</p> <p>PDT</p> <p>PDT</p>
	<p>19. <u>Update from Student Advisory Subcommittee:</u></p> <ul style="list-style-type: none"> • Krista Chase reported there had been no meeting but there will be a meeting next week. 	



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	<p>20. Update from Fundraising Subcommittee:</p> <ul style="list-style-type: none"> • Donna gave an update. She explained the Fundraising Subcommittee had established a goal of \$500,000. They were beginning to work on the large gift solicitations. • There was mention of local businesses that would support the project being able to put signs on the construction fencing or bus garage fencing during construction. • There was a recommendation for small naming plaques on the Forum seats. • Fundraising Subcommittee is planning a spring event which would be a combination fair and festival with a family orientation. No actual date had been set but the Fundraising Subcommittee wondered if the Student Advisory Subcommittee would be willing to work on this project. 	<p>PDT</p> <p>PDT</p>
	<p>21. Mark Conrad, the Business Manager, presented an update on the status of the project budget. He explained he had been in contact with the Department of Education over change order items and how the budget should be allocated. He also noted the Committee was close to spending most of the line item B4 for advertising and legal expenses. This is primarily due to legal expenses to date.</p>	
	<p>22. There was no monthly construction report for the athletic fields.</p>	
	<p>23. The Chair asked if there was any general discussion of project items that had not yet been covered by the agenda.</p>	
	<p>24. The Chair asked if there was any public comment. There were two members of the public who asked questions related to water penetration of the metal siding, as well as durability of the wall systems inside the building. The public comment expressed concern about water penetration at exterior materials and expressed concern for concrete block walls because of their durability.</p> <p>PDT explained how the metal siding would be attached to either steel stud back up or masonry back up with a vapor and air barrier system to prevent water penetration into the interior walls. PDT also explained concrete block was being used predominately on the first-floor corridors, toilets, locker rooms, gymnasiums, and stairwells which tend to be high abuse areas.</p>	



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	25. The meeting was adjourned at 7:30 p.m.	
	26. Next meeting to be on February 7, 2018. END OF MEETING NOTES	