



## Meeting Notes

**Project:** MSAD 75 High School

**Date:** July 27, 2016

**Attendees:** Alan Kuniholm/PDT Architects, Kathy Kahill/PDT Architects and MSAD 75 Building Committee

**Purpose:** Building Committee 21

These notes were taken by Alan Kuniholm of his ability. Should you have any questions please notify us within three (3) working days.

Topic	Agenda/Notes	Action
	1. The Building Committee started the meeting by taking a moment of silence for Steve Dyer to acknowledge his passing, his commitment to the Building Committee and to the MSAD 75 High School project.	
<b>Meeting Minutes 6/28/2016</b>	2. There was no approval of the minutes meeting from June 28, 2016; PDT Architects will check on whether they have been posted or not. Approval will be postponed until next meeting.	
	3. <u>Public Comment:</u>  3.1 There was no public comment at this time other than to acknowledge Seth Berry's presence and his concern for a sports access plan.	
<b>Sub Committee Updates</b>	4. <u>Update of Subcommittee Meetings:</u>  4.1 <u>Communications SC:</u> The Communications SC reported they are preparing for the August 3, 2016 forum and public input. The subcommittee has procured a booth at the Topsham Fair for information distribution.  4.2 <u>Technology SC:</u> No updates from the Technology SC as they have not met. Dan is hoping to set up a meeting in early August.  4.3 <u>Athletics SC:</u> Group has been working on out buildings, concession buildings, etc. Nothing to report at this time. The next meeting is scheduled for August 11, 2016.  4.4 <u>Systems &amp; Sustainability SC:</u> Kim and Chris reported on the Systems & Sustainability SC and the meeting on July 18, 2016 and the subsequent meeting on July 20, 2016 with the Department of Education. The Systems & Sustainability SC are comfortable with the direction of the QA/QC process as described by the Department of Education and meeting with Scott Brown. Much of the construction oversight related to quality control and quality assurance has vastly changed since past projects. The Department of Education will commit resources to be part of the oversight for the new MSAD 75 High School project. Chris indicated the owner should have a separate reserve set up on behalf of	



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	<p>MSAD 75 to allow for more construction oversight that might include things like compensation for Clerk of the Works, additional field testing, and/or early commissioning. The group is also discussing having a Clerk on board prior to bidding for QA / QC purposes. The next meeting will be in September</p> <p>4.5 <u>Student Advisory SC</u>: No updates; the students did not meet since the last Building Committee meeting.</p> <p>4.6 <u>Fundraising SC</u>: The MTA Naming Rights &amp; Sponsorship Committee will focus fundraising efforts on components of the new high school complex that do not affect the building design or envelope and not considered to be essential to have in place immediately when the new high school opens. This is the overarching mission presented to the Building Committee on behalf of the Fundraising SC. (See attached mission statement.)</p>	
	<p>5. <u>PDT Work</u>: PDT reported on the DOE meeting. There was discussion with other Building Committee members present at the meeting to discuss QA/QC. PDT presented the most recent concept design work and site plan. The DOE would like to see a closer connection with administration and a single point of entry.</p> <p>PDT indicated early energy modeling and cost estimating would be initiated within the next week or two.</p>	
	<p>6. PDT reviewed two different concept floor plans:</p> <ul style="list-style-type: none"> <li>• Option 10.2 with the forum adjacent to the Learning Commons and adjacent to the main entry.</li> <li>• Option 10.3 which puts the forum in relationship to the music and choral programs in the public portion of the school with the athletic programs.</li> </ul> <p>There was discussion about the pros and cons of both the ways in which the school can be opened or closed down and the flexibility for providing community access and security oversight. After much discussion the Committee favors Option 10.3 and will move ahead with refining that scheme.</p> <ul style="list-style-type: none"> <li>• Chris asked PDT to confirm that the state approved square footages are being used. PDT confirmed</li> <li>• A question was raised about the open space between the Learning Commons and Art. PDT explained that this is intended to increase glazing and daylight in the building and provide some potential outdoor space for art.</li> <li>• There was discussion regarding concession in the building: consensus was that having it outside the gym is preferred to keep</li> </ul>	



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	<p>the wood floors cleaner, share it with the Forum, and provide access to the dining commons seating during half-time.</p> <ul style="list-style-type: none"> <li>• The juxtaposition of the Forum and Gym is preferred, but there were concerns about sound when both spaces are in use.</li> <li>• There was a comment to relocate band / chorus storage to between the main music rooms to provide a sound buffer.</li> <li>• Donna did not see a problem with the forum location and daily use</li> <li>• Donna did raise concerns about visibility from administrative wing to student parking and walkways between parking and main entry</li> </ul>	
	<p>7. Unfunded Initiatives: Kathy presented a list of unfunded initiatives that may be added to the project. The initiatives are comprised of three different categories:</p> <ul style="list-style-type: none"> <li>• High performance building recommendations which came from the Systems &amp; Sustainability SC.</li> <li>• Athletic SC recommendation</li> <li>• Academic recommendations</li> </ul> <p>All of these recommendations are coming from the Building Committee and/or Subcommittees.</p>	
	<p>8. The Building Committee then went to an exercise of prioritizing which initiatives and recommendations should take priority with an interactive exercise of putting green, yellow and red dots on different items within the categories. Green dots for high priority. Yellow dots for no opinion or medium opinion. Red dots for low priority or not favored. The purpose was to go through the exercise with the Building Committee in preparation for how that might be presented at the community forum.</p> <p>In addition to prioritizing which items each member thought were important to the project or not. There is an additional decision to be made as to whether it was going to be locally funded tax dollars or through fundraising. Each one of the items had a place to record feedback related to local or a fundraising effort. The total additional items added up to about \$7M. It must be noted that these numbers are preliminary and are subject to change.</p>	
	<p>9. Brad reviewed the impact on the various member towns and their local share increase per million dollars. This will be made available at the forum and will be mentioned during the unfunded initiatives discussion.</p>	
	<p>10. Feedback on the exercise included the following:</p> <ul style="list-style-type: none"> <li>• Make sure the graphic correlation of what is included or not included for additions beyond the Department of Education is clear, both in the floor plans and site plan.</li> <li>• David Johnson Jr. suggested that the number of field sprinkler systems could be reduced if a turf field is chosen.</li> </ul>	



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	<ul style="list-style-type: none"> <li>• Chris wondered what was carried for a sprinkler system, whether it was under the sports surface or a cannon type delivery from outside of the playing field. PDT will confirm</li> <li>• At the presentation be absolutely clear, simple and easily understood if we are trying to get any kind of reasonable feedback.</li> <li>• Chris wanted to make sure that when PDT describes the project and program that the forum is described as a 250 seat, small performance venue that is not intended to compete with the Orion Center which seats 900. The Department of Education will only pay for a performance space that is approximately 1/3 the size of the student body.</li> <li>• Brad pointed out that there is a secondary purpose to fundraising and that is providing opportunities for participation in the project and for raising awareness and vested interest in the project.</li> <li>• The fundraising co-chairs were thanked for attending tonight's meeting and asked to attend the public form on 8/3.</li> </ul>	
	<p>11. Mr. Berry was invited the next Athletic Subcommittee meeting to share with the Committee his ideas and concerns.</p>	
<b>Next BC Meeting</b>	<p>12. The next Building Committee will be August 10, 2016 at 5:30 p.m. in Room 201 at MTA High School.</p>	
	<p>Enclosures:</p> <ul style="list-style-type: none"> <li>• MTA Naming Rights and Sponsorship Committee Draft Outline</li> <li>• MSAD 75 Impact on Member Towns Draft Local Share Increase per Million Dollars dated 7/01/16</li> </ul>	