



Meeting Notes

Project: MSAD 75 High School
 Date: May 27, 2015
 Date: June 4, 2015
 Distributed:
 Attendees: See attached Sign-In
 Purpose: MSAD 75 Building Committee 05

Topic	Agenda/Notes	Action
Administrative	1. John Hodge called the meeting to order.	
	2. The Meeting Notes from May 13, 2015 Building Committee were approved.	
	3. John Hodge opened the floor to public comment. There was no public comment.	
Scope of Work Update	4. Schedule <ul style="list-style-type: none"> a) Kathy walked the Building Committee (BC) through the key milestones on the timeline leading up to Referendum (November 2016 or June 2017) b) Kathy confirmed that there would be a straw vote around October 2015 after site selection c) October 2015 – July 2016 will encompass Concept Design d) Mike Chonko asked about vote and time of year, if there is a preference. Lyndon stated that, in his experience, it is best to fall on an election cycle rather than have a special election. e) See attached Schedule 	
	5. New v. Reno <ul style="list-style-type: none"> a) Allied Engineering (Mechanical, Electrical, and Structural) will be coordinating with Chris Shaw for a tour of the MTA High School and mobilizing on site, along with PDT, to perform existing conditions analysis in the upcoming weeks. 	
	6. Site <ul style="list-style-type: none"> • Vernal Pool/Wetlands Study a) PDT will have a final report on May 28, 2015. b) PDT shared with the BC the <i>preliminary</i> findings which show a Significant Vernal Pool (SVP) on the MTA site. c) The Potential Vernal (PV) Pools will be verified in the final report. d) PDT advised the BC that the vernal pools and wetlands are governed by two entities: the Army Corps of Engineers and DEP. 	



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	<ul style="list-style-type: none"> e) The setbacks from the SVP range from 250'-750' and from the VP 100'. f) 25% of the land within the setback "halo" of a SVP or VP can be developed to include existing and future development (anything that alters an existing habitat). g) PDT will work with FST to understand limitations and report back to the BC. h) Wetlands and vernal pool regulations are not the same i) PDT stated that the goal is to impact wetlands as little as possible. j) Brad Smith asked if by having vernal pools prevents new construction and requires renovation of the existing. k) PDT stated that it is too early to determine this without more information and test-fits on locations of the site. l) PDT to perform test-fits on the campus. <ul style="list-style-type: none"> • Survey: Proposal Approved – verification of the boundary • EPA Phase 1 + 2: Proposals being reviewed • Geoteach: To be performed at a later date • Traffic Study: a) Tom Gorrill did the traffic study when the Middle School project was done. b) Tom Gorrill and his team will be on site May 28 to do a traffic count while seniors are still in school. c) The traffic count will be done in parallel with the proposal review so as to capture accurate numbers. d) It was noted that there is a wide variance in traffic within a half hour in the morning and afternoons around school start and release times. e) All consultants are to coordinate with Chris Shaw regarding visits to the site. 	
	<ul style="list-style-type: none"> 7. Public Visioning Meeting <ul style="list-style-type: none"> a) Kathy provided an update on the success of the first community visioning event on May 19th. b) Kathy stated that there was not a strong showing from Bowdoin or Bowdoinham and asked the BC to reach out to those communities to draw attendees for the June 4th meeting. c) See attached Summary 	
	<ul style="list-style-type: none"> 8. User Group Meetings <ul style="list-style-type: none"> a) PDT has performed 17 hours of user group meetings. b) There are still approximately 8 hours of meetings remaining. c) PDT will have the user group meetings completed by the week of June 15. d) PDT reiterated that these meetings have been extremely productive. 	
	<ul style="list-style-type: none"> 9. Student Meetings <ul style="list-style-type: none"> a) Kathy noted that it is important for the Communications Sub-Committee reach out to students as they are interested in participating in meetings in the future. b) Kathy reviewed with the BC some of the highlights of the student meetings. Some of the comments from students have been: <ul style="list-style-type: none"> • Walls – windows – doors • Better wi-fi • Outdoor space – even in the winter 	



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	<ul style="list-style-type: none"> • Renewable energy • Better Learning Commons where they can actually talk • Food Court with a quick check-out line • How do we fix the system of students' stuff in advisory and the fact that they do not use lockers for their gear? • Conference or seminar rooms • acoustics 	
Community Meetings Fall 2015	<p>10. Individual Community Outreach Meetings in the fall</p> <ol style="list-style-type: none"> a) PDT stated that scheduling and advertising these meetings needs to happen soon. b) Lyndon stated that each town may require a different type of public meeting. c) The BC determined that it is necessary to talk directly to key people in each of the four towns, such as PTOs and Selectman, to understand what the existing community events are that "bring people out". d) Some ideas considered were: Bowdoinham Days (September), Harpswell Shore Dinner, local County fairs a) BC members will email community contacts to Brad Smith. b) The Communications Sub-Committee would take the lead on outreach for these events. 	
Sub-Committees	<p>11. Sub-Committee BC Members:</p> <ol style="list-style-type: none"> a) The BC determined that there is not enough overlap between Sustainability and Building Systems at this time to combine the two groups. The BC will review at a later date if it makes sense to combine these two groups. b) The Building Committee will create Sub-Committees as needed and review and approve the work of the Sub-Committee. c) Appointment to the Sub-Committees from outside the BC will be done by the School Board. d) Communications: Ellie Multer, Julie Booty, Brad Smith, Ryan Palmer e) Sustainability: Michael Chonko, Chris Shaw, Jane Scease, Steve Dyer f) Building Systems: Scott McKernan, Kim Totten, Steve Dyer, Chris Shaw, g) Student Advisory: Donna Brunette, Emilie Robbins h) Physical Education/Athletics: David Johnson, Matt Cook, Krista Chase, John Hodge i) Technology/Learning Commons: Nick Riggie, Scott McKernan, Dan Chuhta 	
Other	<ol style="list-style-type: none"> 12. Matt Cook asked if the number of members of Sub-committees should be capped. Sub-Committees such as Athletics and PE are apt to draw a large number of volunteers. 13. Chris Shaw stated that the BC should reach out to those who had applied to the BC and Selection Committee. 14. The BC determined they will advertise for Sub-Committee members via the websites, newspaper and Principal's Newsletters. Potential members would write a letter of interest and include their time availability. This would communicate what is involved re: time and energy and keep groups from getting too large. 15. Typically a Sub-Committee will meet once per month for 90 minutes until Referendum. 	



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	<p>16. The BC members will determine a chair among themselves within the Sub-Committee.</p> <p>17. PDT will provide an outline of what each Sub-Committee needs to accomplish in advance of Referendum.</p> <p>18. The BC determined that the Sub-Committee meetings do not require the same advance noticing as Building Committee meetings. These meetings are work sessions, so the public may attend, but not necessarily participate. The work of the Sub-Committees will be reported out at Building Committee meetings.</p> <p>19. Lyndon reiterated that the BC ultimately makes the final decisions, but it is the job of the Sub-Committee to report out their recommendations to the BC.</p> <p>20. PDT to provide Brad Smith with a short description of each Sub-Committee for the outreach to enlist volunteers for the Sub-Committees.</p> <p>21. The BC determined that a Sub-Committee be added to the list of future Sub-Committees for Music, Visual and Performing Arts.</p> <p>22. Future Sub-Committees to be:</p> <ul style="list-style-type: none"> • Furniture • % for Art • Finishes/Colors • Music, Visual, and Performing Arts 	
Meeting Schedule	<p>23. Brad Smith has been working on a scheduling matrix for the fall.</p> <p>24. Brad Smith proposed to the BC that starting in October the BC meet the first Wednesday of every month. The BC agreed to this scheduled meeting time.</p>	
Upcoming Meetings/ Events	<p>June 4, 2015 7pm-8:30pm (Public Visioning #2)</p> <p>Building Committee Meetings (5:30-7:30pm): June 17, 2015 (Building Committee 06) July 15, 2015 (Building Committee 07) August 19, 2015 (Building Committee 08) September 16, 2015 (Building Committee 09)</p> <p>Starting October 7, 2015, the Building Committee will meet the first Wednesday of each month.</p>	

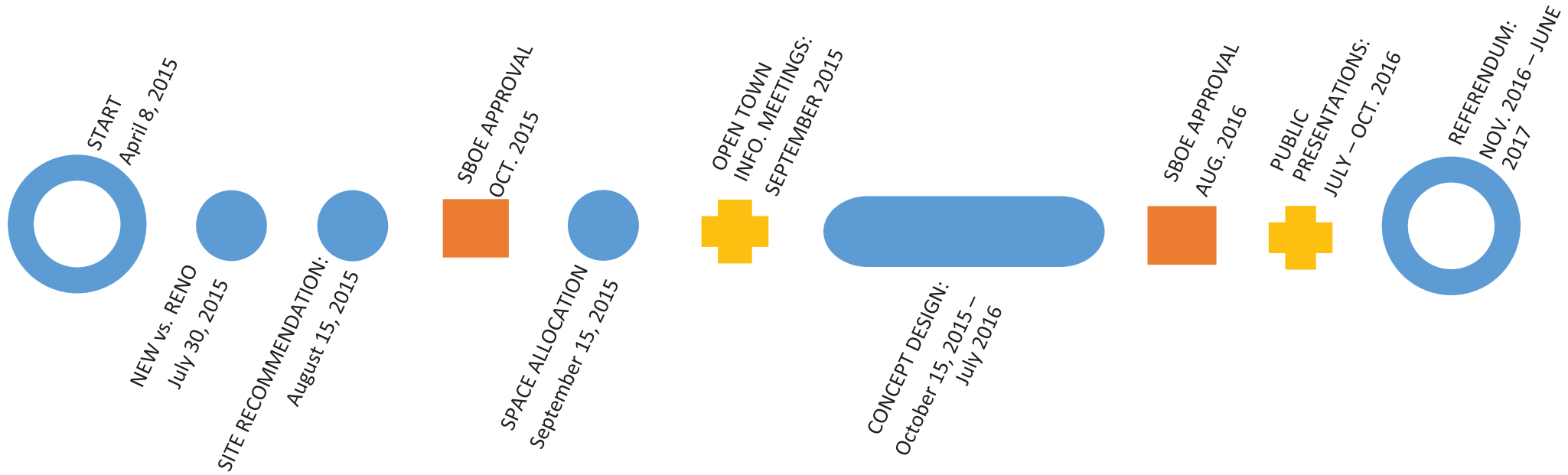


Sign In Sheet

Project Name: MSAD 75 High School
Date: 27 MAY 2015
Purpose: BUILDING COMMITTEE #5

Name	Department/Grade	Title	Email
Michael Chenko		BC	mchenko@SMARTLINK.COM
John Hodge			
Kim Totten		BC	
Emily Robbins		Student rep.	
Fred Smith		Sec'y	
DAVID Johnson		Exec Member	
Krista Chase		school counselor / faculty rep	
Julie Booth		BC	

Long-Range Schedule



Public Visioning Meeting #1

BOWDOIN
3

BOWDOINHAM
0

HARPSWELL
7

TOPSHAM
14

HIGHLIGHTS

Images of interest:

- Main Street Concept
- Breakout Spaces
- Adaptability
- Forum Space
- Daylight

How could a new or renovated school be an attraction to people of all ages and honor community partnerships?

- Openness and Lighting
- Collaborative Work Areas

What will education look like in 15 years?

- Technology
- Project-based / Experiential Learning
- Flexible hours / scheduling
- Integration of CTE
- Integration of Adult Ed
- Collaborative Spaces

Fears / Concerns

- Trends
- Transition to the new school for students (during + after construction)
- Cost
- New vs. Renovate Conflict