



**DRAFT**

Project: MSAD 75 High School  
 Meeting Date: April 8, 2015  
 Distributed: TBD  
 Attendees: MSAD 75 Board of Directors Building Committee  
 (Mike Chonko via phone) (Don Gray in for Donna Brunette)  
 Lyndon Keck, PDT Architects  
 Alan Kuniholm, PDT Architects  
 Allison Zuchman, PDT Architects  
 Abigail Cram, PDT Architects  
 Purpose: Building Committee #1

Topic	Agenda/Notes	Action
<b>Team</b>	1. Lyndon Keck introduced the PDT team to the Building Committee. Consultants include: Allied Engineering (MEP + Structural) and Fay Spofford and Thorndike (FST – Site/Civil)	
	2. Lyndon Keck stated that PDT made a presentation to the staff to introduce the PDT team and roughly outline the project process on April 1 <sup>st</sup> . 3. Brad Smith stated that he thought one of the most interesting questions from the teachers was “Are you planning to examine K-12?”	
<b>Timeline</b>	4. Lyndon reviewed the approximate timeline for the MSAD 75 project from now until Referendum – 18-24 mos.	
<b>Contract</b>	5. Lyndon Keck stated that he delivered two copies of the contract to Brad Smith at this meeting. This is the first of approximately 2-3 contracts.	
	6. Lyndon Keck reviewed the scope of the first DOE contract: 1) Analyze the existing site and abutting land parcels: testing (geo-tech (soils and survey) /traffic/asbestos, lead, PCBs) 2) New vs Renovation Study 3) Space Allocation – Educational Visioning and Educational Specifications	
	7. PDT to have FST review vernal pools at the existing Mt. Ararat site. In addition, Lyndon Keck asked that if there is a site the Building Committee has in mind to please inform PDT so an analysis of vernal pools can be performed this spring.	<b>PDT</b>



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	<p>8. David Johnson stated that a lot of money and thought was put into the location and development of the Orion Center to create a “hub”. He stated that he feels strongly that the community would like to see the high school remain located where it is currently. This is, in his opinion, a “politically accepted location.”</p>	
	<p>9. PDT to meet with Chris Shaw regarding what information (reports, testing etc.) currently exists for the campus and surrounding parcels. Chris Shaw stated that no level 1 or 2 EPA test have been performed at the high school to date.</p> <p>10. Chris Shaw stated that MRRA is giving about 12 acres to MSAD 75. MSAD 75 is doing additional testing to qualify for fields. The Navy only tested down 10” and states the land is to be used for “surface development” only.</p> <p>11. RW Gillespie is performing the testing for due diligence. Cynthia is chief geologist at RW Gillespie.</p> <p>12. PDT to call Cynthia Thayer at RW Gillespie and have a Phase I and Phase II performed.</p>	<b>PDT</b>
	<p>13. Who pays for re-locating the students during construction? LDK - state.              8 Meeting schedule - PDT wants to meet with communities before design starts. Next meeting on Tuesday April 14, 530 - 730, May 11th 530 - 730, and April 29th 530 - 730.              9</p>	
<b>Leadership</b>	<p>14. The Building Committee elected a chair and co-chair. Chair runs the committee meeting.</p> <ul style="list-style-type: none"> <li>• John Hodge = Chair</li> <li>• Scott McKernan = Co-Chair</li> </ul> <p>15. 13 member committee. 7 member quorum.</p> <p>16. If school closes then the meeting is cancelled.</p>	
<b>“Norms”</b>	<p>17. Prior to PDT’s arrival at the Building Committee Meeting, the Building Committee outlined “norms”:</p> <ul style="list-style-type: none"> <li>• We will be mindful and respectful in the communication of our discussions, comments, and deliberations.</li> <li>• We will be responsible for examining all points of view before consensus is accepted.</li> </ul> <p>18. The Building Committee agreed that decisions can be approved by quorum of 7 Building Committee Members.</p> <p>19. The Building Committee needs to evaluate how they intend to include students in the voting process.</p>	
	<p>20. Building Committee needs to determine at next meeting the duration of the term of the Chair and Co-Chair.</p>	<b>Next Meeting</b>